

Academic Affairs Council
June 17, 2020
(via Zoom)

- 1. Longer Term Planning Committee** Jason Reese
Jason could not be here today but is finalizing the committee – Dr Bullard asked him to ensure teams are college specific with faculty leadership, Committee will begin work in July.
- 2. Open SFA Academic Affairs report update** Hans Williams
Dr. Williams working on final edits to draft report should have ready today will submit to Dr. Westbrook, by lunchtime today . Judy will send some specific clinic guidelines.
- 3. Academic Calendar** Marc Guidry
Lynda Langham joined for this item. Fall calendar is same as we had planned. We made no changes. We did move up the spring by about a week. Will start Jan 7 – April 29 in order to fit in two 8 week parts of term for next summer. Will have six 8 week parts of term. We already have four (2 fall 2 spring). This schedule will be difficult for the business office, financial aid, Karyn Hall. Removed Maymester and removed summer 1 and 2, put in three 4 week parts of term. Also have a 6 week part of summer term, forestry needs that for summer camp. Also 10 week part of summer term – for human services.

We did look at other comparable universities in Texas and they tended to have a greater variety of summer terms than we had. We have made these changes very quickly at request of the president, approved by cabinet, asking for deans approval. Lynda and Sabrina did a great deal of the work, as well as Rachele and billing. Karyn Hall commended all the areas to make sure the requested flexibility was put in place in a short time frame. Need to work with Pauline Sampson to include graduate needs. Dr. Guidry asked if any objections to moving up spring semester to January 7. Fall 2020 finishes December 11.

Some universities are ending face to face at thanksgiving. We will not end at thanksgiving but will go all remote after thanksgiving, this may be an issue with dual credit students getting enrolled in spring?

All deans and directors approved these changes and Dr. Bullard will take them to the cabinet for final approval.

- 4. Lumberjack Flex FAQ and videos** Erma Brecht
Last week Dr Gordon and cabinet met with the media team about Lumberjack Flex. Put together a 10 week communication plan, emails, social media, web post, zoom sessions. Not only making sure communication is reaching current students and new students, but and to generate/promote prospective students. Social media blasts have been working but are also generating a lot of questions about lumberjack flex. We need to make sure we have answers. Have put together FAQ have a lot to share on the students level. We

must be proactive about providing more information. It will be a “living” FAQ so if we need to add to questions or answers, advise Erma.

5. **Summer CTL educator development sessions** Megan Weatherly
Megan has received many inquiries for opportunities moving forward. We are going to run seven sessions in July to assist with hi flex models. Camp CTL will go ahead Aug 12 – 14 will be a blend of face to face and hybrid.

6. **8 week courses** Marc Guidry /John Calahan
Dr. Guidry said our concern is in switching 16 week to 8 week courses we want to make sure that chairs are not leaving room assignment blank and expecting John to find a room. John shared existing meeting time patterns and some 8 week term options. He looked at other universities to compare. We would like to get these times solidified and into policy for approval at the July board meeting, should alleviate some schedule issues in the spring.

Dr. Wurtz asked if CARES Act funds could be used for outdoor tents to use for rehearsals.

7. **Budget** Steve Bullard
Dr. Bullard just left the cabinet meeting - 5/10/15% reductions are being considered. Each unit has their own target. Academic Affairs target at 5% reduction is \$4.7 million. Meetings with deans this week to discuss specifics for each college. Need to have to have a goal for all three scenarios by next Wednesday. There will be a soft freeze on positions. If we have to go to 10% cut it will require reduction in force, this would be the only way to get there as a university. Looking at accreditations are they essential. Possibility of furlough days. Cell phone allowances will be decreased across the university.

There will be major restructuring starting in the fall, restructuring, downsizing, etc., that would affect the FY22 budget. Supporting what is essential for the operation of the university.

Dr. Guidry asked if other divisions being asked to make cuts and what are the actual percentages.? SB said he believes so.

8. Any Other Business
9. Date of Next Meeting:
June 24 at 9:30 a.m. via Zoom