

Academic Affairs Council
August 5, 2020

1. **Orientation** Adam Peck, Brittney Beck, Lacey Folsom
Dr. Peck and his team provided information on orientations, dates listed below:

Saturday, August 15th 8:00 a.m. – 7:00 p.m.
Special groups: Spirit Teams & Athletics

Sunday, August 16th 1:00 p.m. – 4:00 p.m.
Parent/Family Orientation: Various locations by College

Sunday, August 16th 11:00 a.m. – 4:00 p.m.
Destination SFA; Sibling Orientation

Sunday, August 16th 1:00 p.m. – Wednesday, August 19th 10:00 p.m.
Jack Camp Orientation
2. **F2F/Hybrid Classes for Students** Janet Tareilo
Dr. Tareilo has received feedback from students about problems contacting faculty, a lot of this feedback is via social media. She asked the deans to work with faculty and chairs to provide consistent information to students.
3. **Faculty message about classes** Janet Tareilo/Joe Shannon
Dr. Tareilo and Dr. Shannon asked for faculty to provide good communication to students regarding the modality of classes being offered. Faculty are asked to contact students if there is a change of modality or a change from 16 – 8 weeks.
4. **Computer Replacement, Academic Year 2020-21** Anthony Espinoza
Anthony reported that the board approved HEF funding for FY21 for computer replacement program. Trying to focus on academic community such as computer labs. Dr. Wurtz said in his school they have two years' worth of replacements. Anthony will discuss with the chairs at tomorrow's meeting.
5. **Academic Affairs Evaluations Fall 2020** Karyn Hall
Karyn announced that triennial evaluations due for upcoming year have now been updated on the academic affairs website. She is reviewing questions and asked for any changes to be sent to her within next 2 weeks. Evaluations will take place during the month of October. This year we will use Qualtrics, which will provide better tools for review of the results.
6. **CCR Update** Marc Guidry
Dr. Guidry reported that the CCR update is finished, it is 523 pages plus supporting documentation, currently links are being checked. The report is due to SACS by

September 8, via mailed flash drive. Dr. Guidry thanked everyone who wrote sections especially John Calahan, Karyn Hall and their staff. Karyn said this has been a huge collaborate effort.

7. **September Curriculum Workshop**

Marc Guidry

First ever curriculum workshop scheduled September 18th from 9 a.m. – noon, for all unit heads, associate deans, and deans, via Zoom. This will be an important event, and will cover Curriculog training, program learning outcomes, and new academic review process. There will be training dashboards for academic program review.

8. **Dual Credit Contact for Each College**

Steve Bullard

Dr. Bullard would like a dual credit go-to person for each college, this can be discussed further in deans meetings later this month, and asked the deans to be thinking of who it will be. Dr. Wurtz said he has a teacher on campus at Palestine and he was told we are cancelling all dual credit classes. Dr. Tareilo said this is a bad rumor that stems from a letter received by all the school principals stating we will not be extending our sections or offer any new courses, but would honor our current offerings.

9. **VSIP**

Steve Bullard

Dr. Bullard said there will be meetings in the next week or so to discuss anyone who has applied for VSIP. Will need to find out if we can continue to offer the course, can we hire an adjunct etc., we only have around two weeks to get this done. Offer letters will go out September 1, applicants will have a 45 days to accept. Dr. Bullard announced that both he and Dr. Westbrook have applied for VSIP. There will be a national search for a replacement and Dr. Bullard would like this to be an Executive VP position.

10. **Any Other business**

Several members asked when will we know about fall semester – will it be face to face? Dr. Bullard said an announcement will be made this week.

11. Erma provided an enrollment update, we are currently at 11,175 students, which is an increase of 4 students from last year. There is a 2.6% decrease in semester credit hours.

12. The Welcome back meeting for faculty and staff on August 20 at 8:30 a.m. will be via zoom..

13. Dr. Bullard thanked everyone involved with the virtual Saturday for parents, it was a successful event.

14. **Date of Next Meeting**

August 26, 2020 at 9:00 a.m. via Zoom.