

Minutes
Academic Affairs Council
September 15, 2010

1. **University Foundation** John Anderson
John Anderson advised that a Foundation Award for excellence in teaching and research will be presented at the Gala in December. He asked that the deans promote this and asked for any suggestions. Nominations are due by September 27, 2010.

2. **Policies** Buddy Himes
Teacher Education Council (A-6)
Minor changes - it was suggested the name be changed to Professional Educators Council – all were in agreement. When this has been approved, the name change will be advised campus-wide. It was suggested this be reviewed again after the legislative process and Monique Cossich suggested Debbie Kiesel be included.
Developmental Education and Texas Success Initiative (A-57)
Minor changes were made.
Both policies were approved and will be submitted to the board at their October meeting.

3. **SACS Update** James Standley
The final SACS report was mailed to nine reviewers and two vice presidents from SACs, on September 10, 2010. When we receive feedback and focus reports Dr. Standley will request further information. On-site visit is scheduled for March, 2011.

4. **Assessment Update** Larry King
Core curriculum assessments are due October 1 and March 1 – program assessment was completed July 16, these will both be due in the fall from now on.

5. **Enrollment** Monique Cossich
Monique Cossich reported that enrollment numbers look good – today at 5:00 p.m. is twelfth class day deadline. New freshmen enrollment is down with the majority of the decrease coming from Houston and Dallas, dual credit students increased. Online enrollments and hybrids up about 20% over last year.

6. **Core Curriculum Assessment** Larry King
The Core Curriculum Assessment report has been sent to Dr. Berry and approved, he will send an electronic copy to the deans. The committee worked long and hard looking at data collected over the last three years. In the next few days a meeting will be arranged with core curriculum assessment committee members. We got a late start on institutional assessment but we have made good progress.

7. **Professional Development and Instructional Capital**
Professional development and instructional capital allocations will be sent out this afternoon. As part of the 5% reduction this year we had to reduce Professional Development - most areas will see a reduction of between 10% and 20%.

Instructional capital – over the past several years we have distributed \$1 million - this year we have \$1.25 million, therefore everyone should see an increase. Generally we will keep this allocation for approximately

five years.

8. Any Other Business

Call for nominations for Piper Professor Award, names only should be sent by email to the Provost by October 1, 2010. The deadline for submission is November 24, 2010.

Randy McDonald suggested perhaps giving an on-line teaching award. Dr. Berry received a suggestion that adjunct faculty should be eligible for teaching award recognition, currently Teaching Excellence Award is limited to full-time faculty.

Dr. Murphy is holding a meeting with Liberal and Applied Arts faculty regarding the study abroad program at the core level. Dr. Arnold is also looking at study abroad.

Ken Felts was employed to work on international student applications, he is currently working out of Admissions but will be moving to the International office.

The deans agreed they would like to discuss international students with Dr. Venugopalan at a future meeting.

9. Date of Next Meeting

Deans' Council – September 29, 2010.