

Academic Affairs Council  
November 16, 2010

1. Admission Standards and Requirements for International Students

A recommendation to change requirements for international students was received from Ken Felts. Monique Cossich and James Standley felt undergraduates should be held to same requirements as other schools, otherwise it looks like we have lower standards. We do accept some exceptions for graduate students. Ken Felts is prepared to deal with all international students. All deans agreed to accept change, ensuring we have a waiver process if necessary. Approved to go to next level.

The deans also approved a proposal to change SAT/ACT class ranking for international students, as per Ken Felts proposal. Approved to move to the next level.

2. QEP Phase Four

James Standley

Dr. Standley reported that QEP have moved past formulation and focus as far as goals involved, and now working on design phase, they meet every Friday. One campus wide meeting QEP meeting was held on November 2<sup>nd</sup>, another planned for November 30<sup>th</sup> – all faculty and staff were invited to attend. Dr. Barbara Jones, QEP consultant has been on-campus. QEP document must be completed by January 15, 2011 and submit to SACs, 6 weeks out from on site visit. Also required to identify two people, one will become a member of onsite visiting team. We have five years to deploy the QEP, the first hurdle is to get QEP approved by onsite team.

3. NEDCO

Brian Murphy

The deans were invited to a NEDCO meeting, as result Dr. Murphy had a follow- up meeting with Bill King, they discussed developing internships. Maybe college advising offices could work with NEDCO, they find internships, we have a list of students who would fit. Everyone agreed it was a good idea and a number of the other deans are already planning on meeting with Bill King. Dr. Murphy will arrange follow up meeting.

4. "Closing the Loop" Report

On behalf of Dr. King, a reminder that "closing the loops" report due December 22, 2010.

5. Policies

**Copyright Works**

**(A-12)**

Randy McDonald had some questions as to whether this complies with the Teach Act, will talk to Damon and bring back to future meeting.

**Performance Evaluation of tenured Faculty**

**(A37.1)**

Minor corrections made and will be posted for on web for comment.

**Concurrent Enrollment Program**

**(A50)**

Some minor changes, Monique Cossich asked that we hold on to this and revisit as it does not

address dual credit. Agreed to table this until we have dual credit policy.

**Academic Program Review (A-64)**

Committee impression this is an academic policy without external review. Dr. Brunson is concerned that the policy is now concentrated on program, rather than previously on departments. Dr. Berry asked for comments to be sent to Dr. Himes and return policy to the committee.

**Academic Facilities for Non-Academic Activities (B2)**

Approved will be sent to board.

**Resolving Faculty Disagreements (E26A)**

Changed the title - more applicable/policy E25-N cross referenced at the end. Minor changes made amended and approved – will be posted on web for review and submitted to board at January meeting.

**Professional Educators Council (A-6)**

Came before the deans a while ago, Dr. Abbott requested some changes - these have been implemented and gone back through policy committee.

Approved and submitted to Board.

6. Cost Reduction Task Force Update

The committee discussed various proposals that came from colleges, there good discussions and good proposals. One common element, given a preference to reduce offerings to students or take minimal pay cut on summer pay, choice was always limit offerings to students. Some support for furloughs for faculty and staff. At least one department looked at eliminating Maymester. We will look at furlough data at next meeting on Monday 22<sup>nd</sup>.

We have been advised we will need to find an additional reduction in current year, which is an additional challenge. Dr. Berry met with Faculty Senate last week and answered questions on budget, pay etc., cleared up some misunderstandings about longevity. There was lots of misinformation. Dr. Berry encouraged everyone to be diligent and forthcoming in sharing information with folks.

Dr. Berry met with chairs forum on Monday and received the comment that faculty were not informed, they need to be kept in the loop.

When looking at last summer, compared to budget some colleges left 10% unspent and so we are not looking for 20% from those colleges. Only one college spent everything that was budgeted. Need recommendations by December 15 and will be sent to Dr. Pattillo.

Monique Cossich said that we need to remember to be positive, we still have lots of great benefits. It was suggested that we assure students that we will try to keep tuition down.

7. Date of Next Meeting

Deans' Council December 1, 2010