

Academic Affairs
November 28, 2018

1. **TCCNS Project Update** Meredith Baily
Meredith gave an update on the TCCNS program explaining the benefits and expected timeline.

2. **Draft Policy on hiring international scholars** Brian Murphy
Dr. Murphy explained that hiring international tenure track faculty is difficult when they do not have a green card. He explained a “fast track” process to alleviate many of the hurdles involved, which is used by other institutions. He has prepared a draft policy which will be reviewed by the policy committee and Damon Derrick. The deans were in agreement that this policy is needed. The law does not allow for non-tenure track faculty to use this option. This will be discussed further at the January Deans Council.

3. **Update on SACS Compliance Certification Report** Marc Guidry
Dr. Guidry gave an update on Class of 2021. Next week the leadership team will attend orientation in New Orleans by SACS VP. Report will be due early spring 2021, we are already working on it, drafting a policy to comply with distance education standard 10.6. Streamlining the process for certifying faculty credentials, new software will be used, information already available in Digital Measures will be transferred to new software.

4. **Strategic Planning Online Update (SPOL)** Marc Guidry
Dr Abbott announced that The College of Education will serve as a pilot the online annual faculty evaluations this year within Digital Measures. This will be the same format as paper evaluations but electronic and will include adjuncts, due dates and process are the same. We will be able to pull information directly from Digital Measures in to new SPOL software. This will be available to all other colleges next year. Adjuncts are always the harder to prove they are qualified for the courses they are teaching.

HB2504 are we in compliance? This requires syllabi, faculty CV and student evaluations. We are not in compliance with student evaluations. Dr Guidry is working to get us in compliance and to make the process easier.

5. **Update on QEP** John Calahan
We held the first town hall meeting on November 15th, we already have a list of ten QEP topics. A survey will be sent out to faculty, staff, students and alumni, please encourage everyone to respond. Another meeting will be held on January 30, 2019 when we will choose the topic.

6. **Gala – recognition of two faculty members** Steve Bullard
Two faculty members will be recognized at the SFA Gala on December 8th, Kevin Stafford will receive the Research Award and Sheryl Jerez will receive the Teaching Award.

7. **EAB membership** Steve Bullard
Dr. Bullard had previously asked everyone if they would be unhappy not renewing our membership with EAB, feedback is required so we can give notice. Long term agreements will be phased out.

Dr Bullard continues to encourage faculty to meet with him directly if they have issues to discuss.

Dr. Tarello complimented Linda Levitt and the College of Liberal and Applied Arts for their help solving a dual credit, and they were able to open up sessions.

8. **Highlighting the Bright Spots** Megan Weatherly
Megan Weatherly announced there will be three forums in spring 2019 to focus on highlighting bright spots in research, teaching and one other and we will showcase things being done by both faculty and staff.

Dr. Reese followed up on the family forum survey, posted on faculty senate website. A revised policy is being completed and will be submitted to the board in April. Any feedback should be directed to Dr. Reese or the chair of the committee, CC Conn.

Dr. Himes announced the annual Christmas concert December 11th, bring an unwrapped toy for donation to Love Inc.

Paul Henley announced their office has now been renamed to Institutional Effectiveness.

9. **Date of next meeting:**
December 12, 2018

Attendees:

Kim Childs

Lesa Beverly

Brian Murphy

Hans Williams

Jason Reese

Mike Tkacik

Mary Smith

Heather Catton

Tim Bisping

Rachele Garrett

Karyn Hall

Janet Tareilo

John Calahan

Erma Brecht

Judy Abbott

Jonathan Helmke

Joe Shannon

Buddy Himes

Pauline Sampson

Steve Bullard

Sharon Brewer