

**SFASU**  
**Core Curriculum Assessment Committee**  
**Meeting Summary Notes**  
**Spring 2019**  
**February 8th, 2019**  
**3:00-5:00**  
**McKibben 281**

**Attendees:** Jared Barnes, Clint Richardson, John Calahan, Steven Galatas, Shauna Attaway, Janie Richardson, Chris Turner, Christina Sinclair

**Unable to Attend:** Marc Guidry, Haley-Hoss Jameson, Mikhail Kouliavtsev, Morgan Sosbee

- **Introduction**
  - **Approval of summary notes**
  - Jared Barnes made a motion to approve the summary notes with the following change: correct the spelling of Shauna Attaway's name. Chris Turner seconded the motion. Notes were unanimously approved with the one change.
  
- **Identification and Collection of Upper-Level Student Work**
  - Christina Sinclair indicated that although not part of the PCOE opening meeting in January, PCOE Leadership meets monthly and she reminds members about the continued need for collection of upper-level student work.
  - John Calahan indicated upper-level student work is coming in and indicated a summary of collected work would be part of the March meeting.
  - Reminder: Spring 2019 Empirical and Quantitative Skills, Teamwork, Personal Responsibility
  - Christina Sinclair indicated the SFA educator preparation program did not have one key assessment for teamwork that could be used for all educator preparation programs. As a result, individual educator programs in the PCOE will be asked to look for existing assessments that could be used.
  
- **Scoring Teams**
  - Review of teams will occur at the March meeting.
  
- **Core Curriculum Syllabus Information**
  - Identifying best practice for communicating core curriculum assessment information to students/teachers of record.
    - Jared Barnes indicated he finds it effective to have a student in his class lead the demonstration on how to upload core curriculum assessments in D2L.
    - Steven Galatas indicated once students learn how to upload their work they have no trouble doing it thereafter.
    - One challenge: when adjunct faculty teaches courses where students need to upload work they often do not know what to tell students.

- Steven Galatas will have draft wording for core curriculum syllabus information at the March meeting.
- **Looking Ahead**
  - Once upper-level core assessment artifacts are scored, it will be important to determine if changes to the current assessment plan need to be made.
  - Changes to the current plan will need to be ready for implementation in 2021.
  - Open discussion took place about:
    - The article Colleges experiment with experiential transcripts. *Inside Higher Ed*  
<https://www.insidehighered.com/print/news/2019/02/04/colleges-experiment-experiential-transcripts>
      - The possible need to redefine core objective definitions for personal and social responsibility.
      - The need to have faculty input on any changes made to the assessment plan.
  - The Office of Institutional Effectiveness will work on a draft faculty survey that would allow for input on any changes made to the assessment plan.
- **March 8<sup>th</sup> 3:00 – 5:00 McKibben 281.**