

**Minutes
Deans Council
January 7, 2026**

1. Latin Honors Update

For the fall graduating class, if the Latin honors calculation is changed to cumulative GPA, more students will receive Latin honors and only two graduates would be negatively impacted. Deans agreed to implement the cumulative GPA methodology and to award Latin honors to the two fall graduates who were eligible under the previous calculation.

This methodology will remain in place for spring and summer. Mickey Diez will research calculating an institutional GPA and cumulative GPA.

2. Curriculum Process

Rebecca Galatas presented a revised curriculum process that results in a catalog publication date of March 17. As soon as the catalog is published, the cycle for the next AY will open for proposals with all proposals due by September 1. AY27 will be a transition year. Modern Campus will be open for AY28 proposals as soon as Rebecca can publish the AY27 catalog (no later than July 1).

The Deans Council and Provost approval steps will be removed.

Deans discussed concerns about the curriculum process occurring at the same time as the program review/assessment process. The provost's office is considering moving from annual program reviews to every three years.

Mickey and Rebecca will present the revised timeline to chairs at the next chairs council meeting.

Deans agreed to implement action buttons to provide direct links to email addresses or website pages.

The comprehensive listing of faculty will move from the catalog to webpage with a link provided in the catalog to the webpage. Marc Guidry suggested listing faculty and academic staff on the webpage.

Regarding class schedules, there is confusion regarding who will enter class schedules: the registrar from spreadsheets submitted by units or the units. Mickey will review prior communications about the process and update the deans.

3. Freshmen Class Cap

The fall 25 freshman class is 2700. 3000 is the proposed cap.

Deans are to provide the provost with the number of freshmen each program/college can reasonably and responsibly accommodate.

It was agreed that we need to explore a formal way to manage the academic portfolio in terms of resource allocation, starting new programs, etc.

4. Advancement

- a. Compliance Audit Process. Advancement will provide a list to Tricia of every donor FOP and the criteria. We will identify restrictive criteria and ask for an MOU change to facilitate use of the funds.

- b. Advancement Officers. Advancement Officers will be physically housed in each college.

5. Proposed Graduate Catalog Changes

Credit for Prior Learning, Restart Process, and Master's Degree Requirements proposed changes were

discussed and approved.

With the availability of credit for prior learning, the provost expects all programs to evaluate this option.

6. Graduate Admission

- Many graduate applicants are awaiting a decision for various reasons. Some programs have individual reviews and some wait until their application deadline has passed before reviewing all applicants. Each program has a different admission standard.
- We can automate and speed up the process by implementing centralized graduate admissions, but it will eliminate some faculty review decisions.
- Forrest Lane will provide reports to the deans so that deans can investigate the delays and determine which programs could implement centralized admissions.

7. Gala and Events

- Sharon Brewer will create a spreadsheet in the Provost Leadership Team for deans to add events that the provost's office is invited to attend.

8. Any Other Business

- Transfer articulation process at SFA is problematic. Admissions will no longer reach out to faculty for determination of transfer credit. Each dean will notify the provost who in the dean's office will be the point person for transfer credit questions.

9. Date of Next Meeting: January 21, 2026