

## Deans Council Meeting Minutes

January 28, 2026

### College Reorganization

#### Student Support & Advising Structure

- - JB is considering Chay Runnels to oversee First Year Advising Center.
- - Four vacant positions may be used for advising roles.
- - The First Year Advising Center will require ten advisors.

#### Budget Hearings & Staffing Requests

- An Academic Affairs budget hearing will be held to allow units to request needed positions.
- Some positions will be pooled to fill advisor lines and other critical roles.
- Administrative assistant positions will be reviewed to compare duties with job descriptions.
- Emphasis on fair and honest evaluations; past evaluations may have been inflated due to lack of raises.
- Each unit will have an opportunity to request staffing needs during its own budget hearing.
- Requests for new or replacement positions are due to Tricia Cain by February 6.

#### First Year Advising Center Planning

- Dr. Marc Guidry presented data and recommendations on advisor staffing needs.
- Dr. Guidry is leading efforts to determine the appropriate number of advisors.
- Volunteers are being sought from current advisors to move into the First Year Advising Center.
- An Advisor IV leadership is available and includes a salary increase.

#### Advising Load & Student Holds

- The new college is projected to have approximately 3,000 majors.
- Students with 60+ credit hours generally require advising once per year.
- Resources may be pooled to better support students needing additional assistance.
- The council questioned the need for advising holds on students with 60+ credit hours.

#### Banner Office Hours Pilot

- The option to display office hours in Banner was discussed.

- Deans agreed to enable the feature but not make it mandatory.
- A pilot program will be conducted in the Mathematics Department, with results reported back.

### Next Meeting

February 4, 2026

### Attendees

*Jordan Barkley; Stacy Hendricks; Marc Guidry; Dustin Knepp; Gary Wurtz; Hans Williams; Kim Childs; Christina Sinclair; Forrest Lane; Tricia Cain; Sharon Brewer*