

Minutes
Deans Council
February 21, 2024

Meeting commenced at 9:00 a.m.

Call to Order

1. Minutes from 2/7/24 were approved via email and will be posted on the Academic Affairs web page.

2. **Study Abroad**

Heather Catton

Heather Catton provided an overview on Study Abroad. She explained that applications have increased significantly with last year being the highest ever with 463 applications. She stressed that GA positions are what is attracting the students and she thanked the Provost and deans for their support. Dr. Lane stressed that we need to be more intentional about grants in order to provide more assistantships.

The report highlighted that the top two programs for international students are Cyber Security and Music.

There are still significant hurdles for the international students, such as obtaining their social security card before enrolling in classes. The plan is to try to get them here earlier than a few days before class to allow for this, which causes an issue of housing. Heather is looking at on-campus options, the question of the Starr apartments, which are currently empty. Apparently, they require some renovation and this would be a question for John Branch.

Heather invited the deans to attend the Global Gateway events taking place over the next few months.

3. **Digital Advertising Efforts**

Graham Garner

Graham Garner presented the 2023 annual report for University Marketing, giving an overview of their achievement. He also mentioned the Certified Communicate Program available to faculty and staff.

4. **Leadership SFA**

Amy Mooneyham/Rachel Jumper

Rachel Jumper will step down as Chair of Leadership SFA and will be replaced by Amy Mooneyham. They asked the deans to please recommend faculty and staff for the upcoming class.

5. **HOPs Update**

Gary Wurtz

The deans met and reviewed the following HOPs:

Phased Faculty Retirement

After review and discussion the deans decided to abandon the current wording and adopt UTEP's policy, as it was more appropriate. The policy will now move on to the next step in 4SP.

Institutional Absences 04-110

No changes made by deans' forum. Approved to move on to next step in 4SP.

The Code of Student Conduct and Academic Integrity 04-106

No changes made by deans' forum. Approved to move on to next step in 4SP.

Administration of Surveys

After review the deans recommend abandonment of this HOP as it is not required. Dr. Guidry said he would check with Karyn Hall to see if it is required. The HOP will still move on to the next step in 4SP for their recommendations.

6. Any Other Business

Dr. Guidry met with his Academic Directors yesterday and they would like to meet with the deans once a semester. The deans agreed. Sharon will arrange the meetings.

The deans requested a spreadsheet of all Curriculog submissions to review. Dr. Guidry will provide that to the deans.

The subject of a name change for Department of Mass Communication was discussed. Dr. Guidry confirmed this did not need to be submitted through Curriculog and the change could be made with a memo to the Provost. UTS does not need to approve the change but it would require approval from the Coordinating Board.

Dr. Lane said he is experiencing several things not updated in the registrar's office in a timely manner, which affects ORGS. Dr. Guidry stated there are several areas in both the registrar's office and financial aid that are not being updated due under staffing. He will talk with Dr. Smith and Dr. Furbeck about how to move forward.

Dr. Guidry gave an update from Cabinet this week, advising that UTS will interview four candidates for the position of president. We may have a name by the end of this week. The final candidate will not come to campus. There will be a 21-day waiting period. Dr. Guidry also advised that an outside firm will orient the new president on both UTS and SFA. Predicted start date is June 1 or July 1.

7. Date of Next Meeting:

March 6, 2024

Meeting adjourned at 10:50 a.m.

Attendees:

Marc Guidry Sharon Brewer Kim Childs Gary Wurtz Forest Lane Dustin Knepp
Hans Williams Tim Bisping Judy Abbott

Guests:

Heather Catton Graham Garner Misty Wilburn Rachael Jumper Amy Mooneyham