

Deans Council

March 6, 2019

1. Lacy Folsom, Director of Student Engagement advised the deans of the upcoming Student Awards Banquet on April 10. They would like to involve academics, with each college awarding their top honor student. The deans thought this was too short a deadline for this year but would be happy to start planning for next year. Lacy will send further details to the deans.
2. **Career Ladder for non-tenure track faculty** Jason Reese
Jason Reese presented an idea from faculty senate about 18 months ago. Policy 7.2 “adjunct faculty” states adjuncts should be used to fill temporary vacancies. Dr. Reese provided data for those working more than 50% up to 100% and has been for several years. This proposal is to give these adjuncts an opportunity to advance, which is in line with “supporting and attracting high quality faculty and staff” from our strategic plan. Dr. Reese asked for the dean’s approval. Dr. Bullard explained this would make a budgetary impact, Alisha Collins is reviewing data to calculate a final cost if we move forward.

Deans Forum also wants to discuss an increase to the current promotion amounts which have been in place for many years. Dr. Reese said faculty senate is also looking at this.

Faculty Mentoring Program

Faculty senate had recommended hiring an Ombuds person a couple of years ago but this was not approved. However, there is still a need for help for faculty. Faculty Senate would like to adopt faculty mentor ship program, as part of the strategic plan. Funding would be provided by faculty senate for three years and after that perhaps funded from strategic plan. This would be faculty senate owned, supported by CTL. Dr. Reese asked for approval from deans, this will be discussed at faculty senate on March 13th.

3. **Academic Units progress on data entry Nuventive Improve** John Calahan
John Calahan gave an update on the reports received, since the last meeting there has been some improvement. Training for writers completing the SACs report will be offered, but we must have good data in the system in order to write a good narrative.
4. **Policies** Kim Childs
Dr. Childs advised the deans that there are three faculty senate representatives on the policy committee and it is their responsibility to report back to the senate. There was some discussion after a recent senate meeting when faculty stated they had not been advised of policy change. “Children in the Workplace” policy will be discussed soon; those representatives must ensure feedback is provided to senate.

The following policies were discussed and approved and will be submitted to the board in April.

Interlibrary Loan (4.11.1) **Approved**

Reproduction of Copyrighted Works (9.2) **Approved** (with minor change)

Small-Size Classes (7.26) **Approved** (with minor change)

Library Borrowing (4.11.2) **Approved** (with minor change)

Use of University Facilities (16.33) **Approved** (University Affairs)

Financial Conflicts of Interest in Sponsored Activities (8.2) **Approved**

Misconduct in federally funded research (8.7) **Approved**

Academic accommodation for students with disabilities (6.1) **Approved** (University Affairs)

5. **Articulation Agreements**

Brian Murphy

Dr. Murphy distributed some guidelines for articulation agreements; we are beginning to offer online completer programs this fall and so need to have guidelines in place. Dr. Bullard reported that Dr. Tareilo has been assigned to oversee articulation agreement and therefore Dr. Murphy should work with her directly.

6. **Parameters for teaching small classes**

Marc Guidry

Parameters for small size classes are not consistent across campus. Dr. Guidry distributed some guidelines and a metric to pro-rate payment for summer classes that are under-enrolled. The deans were asked to review and this will be discussed at the next meeting.

7. **Revising the Curriculum Reviews, Modifications & Approvals Policy to include adding a course to the core curriculum**

Marc Guidry

Dr. Guidry advised that currently changes to the core are reviewed by the Core Curriculum Advisory Committee. His recommendation is to add these changes to policy 5.7 “Curriculum Reviews, Modifications and Approvals”. Dr. Guidry will represent the Core Curriculum Advisory Committee and speak with policy committee, Dr. Bullard suggested this change be made during the next academic year.

8. **Written Student Complaints**

Marc Guidry

Dr. Guidry reported that there is a new standard in the SACS reaffirmation stating we must maintain records of written student complains. A committee has been created and is developing a webpage “clearing house” for student complaints. Must maintain permanent files in order for SAC s to review.

9. **Graduate Research Conference**

Pauline Sampson

Graduate Research Conference will be held on March 28th - 41 poster papers have been accepted. All graduate students have been emailed and text, asking them to attend.

Thesis/Dissertation Continuous Enrollment

Dr. Sampson has been asked to remove the requirements for continuous enrollment during summer, she asked the deans to think about this and email feedback to her.

Research Bright Spots Event

Dr. Sampson discussed a possible research event in April to highlight some bright spots. After discussion Dr. Bullard suggested not moving forward this April and to consider moving to the fall.

Grant Writing Circles

Grant Writing Circles will be held in Research and Sponsored Programs office and will meet once a month, if anyone is interested.

Pivot Grants Signup

Dr. Sampson would like to schedule an appointment with each dean to discuss this and tell faculty

about it.

10. Any Other Business

Dr. Guidry asked that graduate council and undergraduate curriculum committee approve or reject all curriculum proposals by Wednesday March 27. Spreadsheets will then be sent to the deans for review at April 3rd deans council.

11. Date of Next Meeting

April 3, 2019

Upcoming Dates to Remember	
Bright Spots	March 7, 2019
Teaching Excellence Awards	April 4, 2019
Regents Professor Lecture	April 23, 2019
Faculty Recognition Awards	April 30, 2019
Board Meeting	April 29 & 30, 2019
Commencement	May 18, 2019

Attendees

Steve Bullard

Buddy Himes

Marc Guidry

Kim Childs

Judy Abbott

Jason Reese

Matt McBroom

Jonathan Helmke

Pauline Sampson

Brian Murphy

Tim Bisping

Alisha Collins

Sharon Brewer

Lacy Folsom (part)

John Calahan (part)