

**Deans Council**  
**April 4, 2018**

1. **Door Lock Project** Jared Roten/Gavin McCarty  
Jared and Gavin gave an update on the door lock project on campus and issued new ID cards to each dean. These new purple IDs will replace old ones and will allow access to doors on campus.
  
2. **Leadership SFA** Ken Collier/Megan Weatherly  
Based on the Leadership Nacogdoches Program, but online. There will be a class of 24 people, half from Academic Affairs. There will be eight 5 hour meetings on Friday afternoons, spread over fall and spring. Megan would like feedback from the deans on what should be included. Incoming Chairs/Directors are recommended for this training. Need nominations for 12 people from Academic Affairs by the end of the semester. This is a recommendation from the Strategic Plan. Contact Megan for further information.
  
3. **Strategic Plan Update** Megan Weatherly  
Megan stated we are making a shift to “action” rather than just “discussion”. Large scale SIP code analysis to evaluate how courses are coded in order to find increasing funding. Suggestions requested for who should serve on this committee, Dr. Bullard suggested same people as serving on Common Course Numbering? Megan will send charge to the deans for recommendations. Upcoming Strategic Plan Update April 19 at 2pm in Regents A. Ken Collier will report on Leadership SFA and Lauren Burrow on Instructional Materials.
  
4. **Policies** Brian Murphy  
Terminal Degrees (7.30)  
Policy Approved, will be submitted for approval at July board meeting.
  
5. **Undergraduate Research** Pauline Sampson  
Dr. Sampson gave an update on undergraduate research, she is putting together an advisory group; some graduate students, peer mentors, requested names from deans by the end of the week. This is another result of the strategic plan. Idea to create undergraduate research journal.
  
6. **Graduate School Update** Pauline Sampson  
Grad Office Open House, April 11<sup>th</sup> – 11:00 a.m. – 1:00 p.m.
  
7. **Library update** Phil Reynolds  
Phil Reynolds gave an update on two events in the library.  
April 10 & 11, 2-3pm in Wyatt Room – Workshop “Wolf in Sheeps Clothing” regarding open access/predatory journals. A copy will be available on line.  
Authors and publishing issues forum – April 26<sup>th</sup> 11:30 a.m. Wyatt Room.
  
8. **Curriculum Changes for Board Approval** Mary Nelle Brunson  
Deans were asked to review curriculum changes for final approval at April board meeting.
  
9. **Academic excellence survey** Judy Abbott  
This survey was released in May 2017, has been reviewed by Dr. Childs, Dr. Abbott and Dr. Murphy and a dean’s summary provided. Working with faculty senate and chairs forum, discussion academic excellence. Dr. Solmonson has submitted a report and will present to regents at April board meeting.
  
10. **New institutional research data dashboard** Judy Abbott  
Dr. Abbott asked to see proposed new dashboard, Dr. Bullard said that would be available soon. It will be public facing and regents want goals to be listed. Associate deans came forward with this project, it is not

ready for public use yet but Dr. Bullard will be challenging the deans to lead the charge.

11. **Update on Enrollment Management Search** Janet Tareilo  
Dr. Tareilo gave an update on the search for a new Executive Director of Enrollment Management.
12. **Community college relationships update** Janet Tareilo  
Dr. Tareilo gave an update on Community College events and relationships.
13. **Planning for Lone Star campus visit/dean to dean meeting** Janet Tareilo  
Dr. Tareilo provided information to the deans on the upcoming meeting with Lone Star, and the dean to dean meetings.
14. **Grade reporting mid-semester** Janet Tareilo  
A large number of faculty did not meet deadline for mid-semester grades, we will not re-open portals, a list of faculty who did not enter grades was provided to the deans.
15. **Regents Professor** Steve Bullard  
The process of Regents Professor was discussed and it was agreed the policy and procedure will be reviewed before the next deadline.
16. **Adjunct Career Ladder (email 3/20)** Steve Bullard  
Deans were asked to review the recommendations from Faculty Senate on adjunct career ladder. This would be discussed at future meeting.
17. **Update on Associate Provost Search** Steve Bullard  
Committee meeting every Monday. The position is online and will be open until March 28. We have 35 applicants
18. **Any Other Business**  
Date of Next Meeting:  
May 2, 2018

**Attendees:**

Steve Bullard  
Mary Nelle Brunson  
Janet Tareilo  
Ken Collier  
Megan Weatherly  
Brian Murphy  
Hans Williams  
Tim Bisping  
Shirley Dickerson  
Judy Abbott  
Buddy Himes  
Pauline Sampson  
Phil Reynolds