

Deans Council
May 18, 2016

1. **Financial Aid** Rachele Garrett
Rachele explained some criteria stating we cannot pay a student for any course not in his/her degree plan. This has actually been in place for many years but we had no way to track. Banner now has a new system related to CAPP, we are hiring a company to work with the two systems and we will need to contact and market to students. Dr. Brunson asked Rachele to put together a one page information sheet and send to the deans.

2. **Scholarship Proposals and Academic Works** Rachele Garrett
We have a new scholarship database called Academic Works, we have a very short turnaround time to start accepting 2017/2018 scholarships on September 1. It was suggested that we reduce the amount of scholarship committees so that only one letter is sent to students, rather than multiple ones. Currently there are between 6-10 committees per college, Rachele will arrange college level meetings with each of the deans.

3. **Convocation** Monique Cossich
Monique asked the deans for their convocations dates as soon as possible. Postcards will be mailed on August 1st so dates need to be received by mid- June. It was agreed there will be no cash prizes this year instead the money will be given to each college to use for the event.

4. **Policies**
Academic Promotion (7.4)
After further discussion and some minor revisions this policy was approved and will be submitted to the board in July.

Post-Tenure Review (7.22)
Faculty senate had some more issues that resulted in some minor changes. Judy will verify these with Damon Derrick and make minor changes based on his interpretation of the comprehensive performance evaluation law. The policy will be submitted to the board at the July meeting for final approval.

5. **Low Producing Programs** Mary Nelle Brunson
A list of low producing programs for each college was given to the deans, these will be considered by the Coordinating Board in June. If they have been low producing for three years consecutively the CB can make a recommendation to close the program. Other options would be to combine with another program or to request an exemption. The deans were asked to analyze these programs.

6. **Reimagining the First Year Update** Mary Nelle Brunson
The RFY committee are meeting weekly, an email will be sent listing the four main strategies.

7. **Early Alert and Professional Advising** Mary Nelle Brunson
The implementation team and been meeting and plan to start a pilot this summer.
8. **Strategic Planning Update** Steve Bullard
The group re-defining university culture will be scheduling meetings with each VP. The strategic plan website will be updated. Megan Weatherly will be assisting this summer working on some enrollment actions.
9. **Associate Deans Forum** Steve Bullard
Dr. Bullard met with a new forum for the Associate Deans and he has asked them make a recommendation on transfer credits from community colleges, Dr. Brunson will provide them with some standards that will need to be considered.
10. **Assessment – Immediate Needs** Steve Bullard
A spreadsheet was given to the deans detailing outstanding assessment plans for each college, these should have been completed six months ago. This information **MUST** be put into TracDat by **June 30, 2016**, it is essential to complete the 5th year report. Dr. Bullard will be meeting with each dean in June and will need to know their plan of action. The assessment office, Larry King, Rachel Jumper, Jennifer Stringfield are available to provide help and further information, the deans should not hesitate to contact them, in order to get this up to date.
11. **Any Other Business**
May 31st is the 60X30 Workshop on campus.

College of Fine Arts – have received funding from the Bright foundation to fund complete refurbishment of the Carillon in the Griffith building.

Attendees:

Steve Bullard

Judy Abbott

Hans Williams

Shirley Dickerson

Guests:

Rachele Garrett

Mary Nelle Brunson

Kim Childs

John Goodall

Monique Cossich

Sharon Brewer

Marc Guidry

Tim Bisping

<p>Future Meeting Dates:</p> <ul style="list-style-type: none"> • June 1, 2016 • July 16, 2016 <p>Retreat</p> <ul style="list-style-type: none"> • August 3, 2017 	<p>Upcoming Deadlines:</p> <p>June 30, 2016 Completed college assessment plans due in TracDat.</p>
<p style="text-align: center;">Upcoming University Holidays May 30, 2016 Memorial Day July 4, 2016 Independence Day</p>	