

Deans Council
August 18, 2021

1. Dr. Gordon attended the beginning of the meeting and asked what kind of message there should be for the welcome back meeting. We will be advising about COVID precautions and clinics available. Look

2. **Triennial Evaluations**

Karyn Hall

Triennial evaluations are conducted for deans, associate deans, academic unit heads and academic directors, the schedule for these is available on Academic Affairs webpage. Karyn explained the process and who will be reviewed this year, the evaluations will open on October 1 – 21. Directors were provided with a copy of the template and flow chart. In accordance with policy (4.8 and 4.4) feedback will be provided to the candidates.

Karyn explained that if changes are required as far as the template and the reporting structure, now would be the time to do that. This will be discussed with the deans for their feedback.

3. **SACS Response**

John Calahan

John said we will be responding to SACS on the one area cited during our reaffirmation, he stressed he is having difficulty getting information from departments.

The next town hall to discuss general education outcome assessment is scheduled for January 2022. More information will be sent to deans as they will be held accountable if faculty and staff do not submit their information.

SACs and CB do not require us to evaluate courses in the core, we can decide how we wish to assess the components students take in the core. We are assessing those objectives against entire four years. We are using end of course grades.

4. **GA orientation**

Pauline Sampson

Due to an audit finding, all graduate assistants are now required to attend orientation, they have three weeks to complete, after four weeks the deans will be informed.

Graduate enrollment - 10,537 semester credit hours in graduate school, we have 1531 students currently, need 200 more to reach goal. Asked deans to help reach out to students that have not yet registered but in the system.

Graduate Syllabi - the rigor of syllabi must be different for graduate courses, this was approved through deans council and was a result of SACS reaffirmation. These are evaluated by graduate office and if not up to standard the deans will be advised.

Graduate Faculty Status – all graduate faculty applications must be updated every five years.

5. **Core Curriculum Assessment Town Hall**

Marc Guidry

A Town Hall for core curriculum assessment I scheduled on January 20, 2022.

6. **Early alerts**

Marc Guidry

Working with Marc working with 2 EAB administrators for Navigate, scheduling advising appointments – Trina Menefee and Jessica Boone. There is a great deal of information and reports available. Also working with Meredith Bailey and Linda at EAB on how to revamp and streamline early alert process, in an effort to get new faculty involvement. In the last five years only 25% of faculty are doing early alerts. We need to do better.

Students who don not choose a major are more likely to drop out rate, we must help them choose a major and take foundational courses in freshman year. These will be sent by email to each dean, unit, trying to make it as easy as possible.

7. **4SP Update**

Jason Reese

This has been given to chairs forum and faculty senate. Jason will facilitate this process. Charge 1 (problem statement) and 2 (proposed priorities and charge) will start. Charge 3 (4SP process) will be longer.

The projection is that over next month 1 and 2 should be approved by Deans Council, then it will go to chairs forum and senate, should be complete by September 8. Begin work on charge number 3 after September 8th. Step 4 is town hall. Jason asked the deans agreed the problem statement, with some minor changes discussed.

8. **Any Other Information**

It was agreed by the deans that faculty development leave will be put on hold for this year due to our current financial situation, we will re-evaluate next year.

Attendees:

Lorenzo Smith

Sharon Brewer

Alisha Collins

Ray Darville

Pauline Sampson

Marc Guidry

John Calahan

Karyn Hall

Gary Wurtz

Todd Brown

Kim Childs

Mark Sanders

Judy Abbott

Hans Williams

Jason Reese

Scott Gordon (part)