

Deans Council
September 10, 2014

1. **Update from Space Coordinator**

John Calahan

John Calahan is preparing schedules for spring 2015, which will be the last manual semester. After that we will be using new software – it will be easier if people adapt to the policies before having to use software. Guidelines state 38 hours per week per classroom

Equipment in classrooms - who is responsible for cost/upkeep? Currently whomever has ever has “majority” of classes in that room. Eventually we will have all costs for technology in class rooms provided by Academic Affairs, but that will take some time.

2. **Policies**

Kim Childs

Dr. Childs is the new chair of the policy committee and bought the following policies for approval:

Commencement (6.8)	Approved
Overload Assignments (7.20)	Approved
Assessment of Institutional Effectiveness (2.3)	Approved
Discontinuance of Program of Academic Unit (5.9)	Approved

These policies will be submitted to the Board at the October meeting.

Curriculum Reviews, Modifications and Approvals (5.7)
This policy requires further review by Dr. Brunson.

3. **Department Name Change**

Brian Murphy

Dr. Murphy explained that the Department of Social and Cultural Analysis does not convey anything about the disciplines within and they are proposing a name change to: Anthropology, Geography and Sociology
This will be proposed to the board at the October meeting.

4. **Student Success Initiative Update**

Mary Nelle Brunson

Dr. Brunson has met with some departments, she stressed the importance of this initiative. Faculty who advise need to get on board. September 25th is official re-launch, training will be offered, two sessions for faculty: will be held in Infolab 2, in the library. Register through MyTraining.

Faculty Training	9:00 a.m. – 10:30 a.m. 2:30 p.m. – 4:00 p.m.
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Professional Advisor Training	11:00 a.m. – 2:00 p.m.
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Usage of the platform has increased considerably, but there are still areas that need improvement, we can see individually who is using the system.

Dr. Berry stated that this is an institutional requirement and will be monitored; performance reviews and merit pay will be affected accordingly.

5. **November 18th**

On November 18th at 8:00 a.m. the SFA Lumberjack basketball team will play Northern Iowa at 8:00 a.m. in the William R. Johnson Coliseum. This event will be televised and Dr. Pattillo would like as many people there as possible. He will not cancel classes but both he and Dr. Berry encourage students to go to the game. The deans were asked to encourage chairs and faculty to attend and allow students to attend.

6. **LiveText**

Dr. Berry gave an update on LiveText. Faculty teaching core courses are a little slow to activate their account, the deans were asked to encourage faculty to do this. This has great potential.

7. **Enrollment**

As of today, we are ahead 50-150 students. Up by 50 new freshmen which is approximately 2.5%

8. **Any Other Business**

Dr. Murphy announced his Asia Conference will take place in Houston on Friday, October 10th. Entry is free, you just have to pay for lunch – for more information contact college of Liberal and Applied Arts. We hope to bring regional high schools and try as recruitment tool.

Nacogdoches Project was approved at last board meeting. It is a project management group with community leaders and small groups.

NEDCO dinner with deans October 3.

Dr. Abbott had some complaints about the tailgate area at the game, Dr. Berry said he would pass her concerns along.

David and Jo Treadaway who are responsible for looking after the Pineywoods Conservation Center (PWCC) have retired. We will be shuttering the facility for the time being.

Shirley Dickerson reported that the institutional repository has reached 1,000 documents – at this time last year we were only at 200.

October 2, College of Liberal and Applied Arts will sign an articulation agreement with

Lone Star System for the BAAS degree.

9. **Date of Next Meeting:**
Academic Affairs Council – September 24, 2014.