

Dean's council  
October 2, 2019

1. **Policies**

Hans Williams

Library Gifts (4.11.3)  
Establishing Centers, Institutes & Specialized Testing (5.10)  
Graduate Student Advising (6.13)  
University Awards Programs (12.20)  
Laboratory Fees (3.22)  
Certificate Programs (5.2)  
Stone Fort Museum Collections (5.17)  
Academic Probation, Suspension, Reinstatement for Undergraduates (6.4)  
Course Scheduling (4.13)  
Academic and Professional Qualifications (7.1)  
Guest Lecturers (7.15)  
Summer Teaching Appointments (7.28)  
Designation of School Status (4.5)  
Academic Program Review (5.1)  
Credit and Contact Hours (5.4)  
Administrative Evaluation of Adjunct Faculty Performance (7.5)  
Kennedy Auditorium (16.14) (will be held until April board meeting)

All policies were approved by all the deans.

Dr. Childs asked about the possibility of changing the timeline for policy review to five years instead of three, Dr. Bullard will discuss this with General Counsel.

2. **Luncheon NFO November**

Janet Tareilo

Dr. Tareilo would like to arrange a box lunch for new faculty as part of the continuing on-boarding. She would like each of the deans to speak for 2/3 minutes and give an example of "one lumberjack at a time". The deans would also like to add to the agenda any suggestions, questions from new faculty. The deans will be advised as soon as a date is set.

3. **Adding a course to Core**

Kim Childs/Marc Guidry

Dr. Childs commented on notes from previous dean's council regarding changes to curricular modifications. The following additions were recommended for policy 5.7, "Curriculum Review, Modifications and Approvals":

- I) Include the following bullet under the list of "Curricular Modifications"
  - core curriculum courses
- II) Add the following wording (in red) to the list of approval groups for a curricular modification:
  - the university Undergraduate Council or Graduate Council or **Core Curriculum Assessment Committee**

This policy change will need to be in place by January 2020 in time for curriculum

changes in April.

Dr. Guidry advised that changes and additions to the core now go through the regular curriculum process. However, because certain departments are complying with field of study they cannot do that without adding courses to the core. Therefore, in this instance they would automatically align with changes to core.

4. **Update on Associate Provost Search**

Steve Bullard

The position is posted on the HR website. A link has been sent to deans, chairs and associate deans. Faculty have asked if they can apply, Dr. Bullard said he is not ruling faculty out, but they would need to have very good experience. The committee will meet and review candidates on October 11.

Dr. Abbott reported that the search committee was highly involved in crafting the job description for this position. They worked as a team going and it was a productive meeting. The new job description includes student access and success in the title.

5. **Any Other Business**

Dr. Bullard, Dr. Guidry and Dr. Gordon attended Chairs Forum yesterday. Dr. Gordon explained his vision for a new budget process. In future chairs would submit budget to deans by October 7, deans would submit to Provost by October 28. This timeline will be effective for FY2021. A timeline for this fiscal year is being reviewed.

The October board meeting will start on Sunday 27<sup>th</sup> because of homecoming. Monday 28<sup>th</sup> will begin with committee reports; Erma Brecht will give an enrollment report. Dr. Abbott will give a five-minute overview on Perkins College of Education, there will be an update from Richards Carlberg and policies will be reviewed.

Dr. Bullard said we continue to have difficulty getting agreements/contracts through the process, this has been raised at cabinet level. Many different issues have been reported.

EAB have contacted Dr. Gordon, they are holding a major conference November 4-6, 2019 called "Connected" and would like representation from SFA, they are willing to pay expenses. Dr. Bullard feels the ideal candidate will be the person hired for the Associate Provost position.

Dr. Himes asked about computer replacements as there are no HEF allocations. Anthony Espinoza said these will be dealt with through ITS. He confirmed that any request to increase their inventory by keeping computers would be approved if they are able to have the latest software installed.

Dr. Gordon visited the superintendent Chris Trotter from Cleveland ISD with Dr. Bullard and Dr. Westbrook. They are coming to campus October 9<sup>th</sup> and want to start cohort program of clinical practitioners.

Dr. Guidry will have first meeting with "Reimagining Undergraduate Advising

Committee” tomorrow. He has asked each member to gather advising models used in their college and asked for the ratio of students to advisor across campus. PMO has completed analysis on advising software.

Dr. Himes asked about the \$10,000 marketing funds allocated to each college. Alisha Collins said these are available, she will contact the deans with the FOP.

Dr. Abbott advised of changes in the PCOE dean’s office, Belinda Davis has taken a new position and Kyle Sherling will be working in that role for the time being.

Dr. Gordon will be meeting with library staff, Dr. Bullard asked that Jonathan Helmke discuss plans for the \$250,000 in renovations.

Library Director search update - two candidates were interviewed on campus; a summary will be sent to the provost by Dr. Tareilo.

Dr. Bullard met with Dr. Gordon, Erma and Lynda yesterday about commencement plans. In December there will be three ceremonies, one on Friday night and then two on Saturday.

Coordinating Board will meeting is scheduled for October 24th.

The Battle of Pineywoods is Saturday October 5th.

*Attendees:*

*Steve Bullard*

*Sharon Brewer*

*Janet Tareilo*

*Marc Guidry*

*Alisha Collins*

*Buddy Himes*

*Judy Abbott*

*Kim Childs*

*Brian Murphy*

*Hans Williams*

*Erma Brecht*

*Anthony Espinoza*

*Pauline Sampson*