

Deans Council
October 19, 2011

1. Freshman Convocation

Monique Cossich

The deans were asked at a previous meeting for ideas on whether we should proceed with current form of convocation or change to something, college specific. There was much discussion but the general agreement was:

- Do not participate in University Convocation
- Have separate convocation for each college on same day
- College of Education would like to have “one book/one department” with meeting in early September and again in January for departmental discussion.
- Involve student organizations, let it be student run.
- College of Education would have an event in Shelton gym and cook out, no giveaway but a t-shirt and perhaps tote bag – for freshmen only.
- College of Fine Arts had the same idea but would include all students and have sophomores, juniors and seniors welcoming the freshmen and was thinking about giving out a student handbook.
- Monique suggested a book on ethics or leadership which would appeal to students; this could be used for all colleges.
- College of Business thinking of a freshmen/sophomore student organization fair. Involving students, having cookout.
- It was suggested that a tote bag would be a good idea, customized to each college.
- Liberal and Applied Arts agreed with ideas and also suggested bringing in alumni for discussion.
- Forestry already hold a convocation for the college each year, they have approximately 200 students participate, cook out and student organizations speak. It has been very successful.
- Was also suggested money used for scholarships be split and \$250 offered to each college.
- Admissions offered to help with advertising.
- Dr. Berry will discuss these ideas with Dr. Westbrook and report back to the deans.

2. Intent to Graduate Proposal

Monique Cossich

Intent to graduate/request graduation audit as proposed at previous meeting. Monique heard from two deans and met with a group working with CAPP. We would like to officially move forward with this proposal - Monday, October 24, 2011 is first day students can apply. Dr. Berry approved.

3. Chemistry/Biochemistry

Kim Childs

Dr. Childs received a request from Chemistry department requesting a name change to Chemistry/Biochemistry. Biochemistry has grown and it is now split with Chemistry

50/50. There was no objection and Dr. Childs will proceed with name change.

4. Revising and Developing Assessment Plans

We now have an office devoted entirely to assessment, headed up by Dr. Larry King. The new name is Office of Student Learning and Institutional Assessment (SLIA). It would be beneficial to all if they are consulted as early in the process of revision or development of assessment plans as possible, in order to avoid unnecessary work and complications. If deans know they will be revising assessment plans they should contact him at the beginning of the process. A meeting to discuss assessment will be held Thursday, October 20 at 10:00 a.m. in Ferguson 291.

5. Board Meeting

Dr. Berry gave an overview of the recent board meeting.

- The opening of the STEM center on Sunday, October 16th was a successful event.
- During executive session there was extensive discussion about tenure, there was a great deal of support from board members.
- The revised tenure policy was approved.
- Merit award of \$500 was approved, for all eligible faculty/staff, they must have started at SFA prior to March 1, 2011.

Dr. Berry announced that we are still looking at class schedule guidelines and asked the deans to look at schedules very closely.

6. Date of Next Meeting

Deans Council – November 16 2011.