

Deans Council  
November 1, 2017

1. AARC Impact Report M. E. McWilliams  
M. E. McWilliams gave a detailed update of the AARC over the last 30 years, stating there are over 100 SI' s each semester, she said we need to increase ratio of tutor to student. A copy of the report will be sent to the deans.
  
2. Scholar Works Jonathan Helmke  
Jonathan gave an update on Scholar Works stating that in September 16,000 downloads were recorded. 2015/2016 was the pilot year for thesis and dissertations, in 2016/2017 126 were uploaded and 6529 downloads were recorded. A summary was given to the deans.
  
3. Faculty Workshops Jonathan Helmke  
In spring 2018 the library will be offering workshops to faculty, looking at copyright issues, with a view to promoting open access. Dr. Bullard suggested the deans host a meeting in their colleges and invite Jonathan and Phil Reynolds to discuss this.
  
4. Oral English Proficiency Policy Brian Murphy  
The oral English proficiency policy is due for review. State Law requires that we test faculty members who are non-native English speaking, to ensure students in the classroom can understand them. Dr. Murphy will meet with HR and Heather Catton (International Office) for recommendations.
  
5. Policies  
Academic Appeals by Students (6.3)  
Class Attendance and Excused Absences (6.7)  
Academic Unit Head Appointments (4.2)  
After discussion, these three policies were approved by Deans Council and will be sent for board approval at the January Meeting.  
  
Textbook Adoption Timeline (10.1)
  
- 6.
  
7. Update Dean of Research and Graduate Studies

8. Schedule for course, program, online proposals

9. THECB

10. Any Other Business

Attendees:		
Steve Bullard	Mary Nelle Brunson	Sharon Brewer
Tim Bisping	Janet Tareilo	Dan Bruton
Buddy Himes	Brian Murphy	Judy Abbott
Ric Berry	Shirley Dickerson	Hans Williams
Guests:		
M. E. McWilliams	Dana Cooper	Jonathan Helmke