

Deans Council
December 2, 2008

Richard Berry
Violet Rogers
Brian Murphy
Scott Beasley
Shirley Dickerson

Mary Nelle Brunson
Lisa Mize
Mark Barringer
Tony Duben
Tom Wheeler

1. **TOEFL requirements for international students** Dan Norton

Dr. Norton proposed increasing TOEFL requirements for international undergraduates to 525 (they are currently 500 for undergraduate and 550 graduate) to help maintain cohesive English language curriculum for AELI.

Dr. Norton proposed setting minimum scores for reading/writing/listening on internet based TOEFL. The change was approved and Dr. Norton will advise Monique Cossich and Sherry Wells.

2. **Student Suicide Prevention** Jill Milem

Ms. Millem reported that the second highest cause of death in students is suicide, on average SFA loses two students per year to suicide.

She explained that a two-hour suicide prevention workshop is offered in the residence hall and encouraged SFA101 instructors, faculty and staff to participate. Dr. Berry encouraged Ms. Millem to meet with faculty senate and get their support. It was also suggested that academic advisors receive training.

Dr. Berry asked the deans to talk to their chairs about this issue.

3. **SACS Update** James Standley

Committee will start functioning in January. In fall 2009 the QEP will be implemented.

The SACS website is a useful tool and shows how other schools deal with the QEP.

4. **Library Course Reserves** Shirley Dickerson

A memo will be sent to faculty concerning course reserves. E-reserves are currently not in compliance with policy A-12, Copyrighted works reproduction.

Ms. Dickerson explained that if a faculty member uses the same copyrighted article over and over again, they must obtain permission on a semester by semester basis. This is only applicable if we do not have the book or current subscription in the library.

5. **Calendar May-mester/Summer**

Dr. Brunson will report with final dates at next meeting.

6. Foreign Language in BA Degrees

Mark Barringer

Dr. Barringer formed a curriculum committee within the College of Liberal and Applied Arts to look at degree plans in an effort to make them uniform. A number of BA degrees within the college require a foreign language, he is proposing this for all BA degrees. We may want to make this campus-wide, which will affect other colleges. This will be discussed further at a future meeting.

7. Teaching Excellence Center

Dr. Berry wanted to remind everyone about the Teaching Excellence Center, John Moore is the Co-Director and encourage faculty to use the facility and attend the workshops offered.

8. Star Awards

Dr. Jacobson is in Austin at the Star Awards where we are a finalist for the completer programs through Elementary Education.