

Deans Council
December 6, 2017

1. **Freshman Orientation** Jamal Smith
Jamal reported on changes to freshman orientation. He discussed Academic success and “meet the dean” session which happens on day two. A new schedule was agreed, allowing more time for deans to meet with parents.

2. **Policies** Brian Murphy

Turner auditorium (16.30)
After review this policy was approved.
Textbook adoption (10.1)
Dr. Murphy thanked Dr. Tareilo and Esther from Barnes and noble for their input.
This policy was approved.

3. **Visiting Faculty FAR** Mary Nelle Brunson
The evaluation of visiting faculty is not specifically addressed in policy, Dr. Brunson asked if should we treat them as adjunct or should they complete FAR. The deans agreed they would like to see all faculty complete the FAR, including adjuncts. The policy will be reviewed and brought back to deans council for further discussion.

4. **Capital Budget Process** Danny Gallant
Dr. Gallant explained the capital budget process developed last year, including a new process for HEF allocation which budgeted for specific initiatives as well as contingency funds. Danny asked the deans how they felt it worked.
The January board meeting will include an action item to purchase software for curriculum and catalogue, the deans had stressed this was critical.

Dr. Gallant will be giving a presentation in January and asked what would be beneficial to faculty. The deans agreed that faculty would like a deeper understanding of formula funding system and student credit hours.

5. **Ad Hoc Committee Course Schedules** Judy Abbott
Following an article in the Pinelog about student’s problems registering for classes, an ad hoc committee has been formed to look at course scheduling, chaired by Dr. Abbott. The registrar would need to know by mid-February in order to implement changes for fall 2018. It was agreed we should be more student centric.

6. **New Positions**
Requests for new positions for 2018/2019 are due to Provost by December 11, 2017.

7. Any Other Business

Dr. Bullard congratulated Dr. Brunson and colleagues for their hard work on SACS fifth year report. We received a positive response from SACS.

Dr. Tareilo has made connection with Kilgore Community College, they are very interested in working with us and would like to come to campus in January.

Tarrant Community College is ready to sign an articulation agreement. Grayson College and Jacksonville College are also interested.

Dr. Abbott reported back from a meeting with TEA and said they are driving very hard on dual credit. She stated there are a large number of high school students in FFA.

Steve Bullard	Janet Tareilo	Sharon Brewer
Ken Farrish	Shirley Dickerson	Tim Bisping
Judy Abbott	Kim Childs	Buddy Himes
Brian Murphy	Ric Berry	