The meeting commenced at 9:00 a.m.

Minutes from November 15, 2023 were approved and will be posted on Academic Affairs web page.

1. **HOP Discussion “Affiliated Organizations and Advisory Councils”** Damon Derrick
   The deans had reviewed this HOP and had several questions for Damon. It was noted that VP of Advancement has final approval for these organizations and the deans would like this to include the Provost. Damon stated we could add the Provost name and have an internal procedure for him to review before approval. As two of the deans were not at the meeting, this will be finalized at the next dean’s council.

2. **US Prep Year-long Residency Initiative** Abbott/Nerren/Sinclair
   Drs. Abbott, Nerren and Sinclair gave an overview of the US PREP year-long residency initiative that COE are part of, SFA have been involved in educator preparation for 100 years.

   In rural East Texas there are not enough teachers and problems retaining them. Changes will be forthcoming across the State requiring change in degrees and practice. There is currently a teacher pipeline shortage, districts want a traditionally prepared teacher.

   We are already partnering with USREP and Lufkin ISD, we are exploring other opportunities with US REP (a national center committed to high-quality, university-based teacher preparation), there are currently 30 universities and school partners involved. Teacher candidates that go through a residency program are much more likely to stay in the profession. Achievement scores for classes have improved.

   Regional transformation specialist (RTS) visits monthly with SFA to plan, they will be here January 24 & 25.

   Dr. Abbott stated that the alternative certification program, for profit, are being promoted. However, this is not the best route and students are more successful going through a traditional certification process.

3. **Administrators Wellness Certification Program** Jessica Waguespack
   Jessica provided information on a new certification program available in Spring 2024. The program will equip faculty and staff members with resources to meet the needs of the students. Six sessions will be offered, with the first two specified and a choice of two from the four remaining, we will be utilizing professionals on campus for training sessions.

4. **PAM-CAM** Lorenzo Smith
   Dr. Smith provided information on the improved Pam Cam model, this is a conversation starter when requesting to refill a position.
Dr. Smith stressed that we cannot decrease our student/faculty ratio, which may result in not replacing faculty positions if enrollment decreases. Dr. Smith commended the deans on increasing our current SFR by 0.8 due to their hard work.

5. Date of next meeting: January 3, 2023

6. Adjournment

Attendees:
Damon Derrick  Michelle Harris  Dustin Knepp  Tim Bisping
Hans Williams  Marc Guidry  Lorenzo Smith  Sharon Brewer
Jannah Nerren  Christina Sinclair  Judy Abbott