

Deans Council  
March 2, 2022

1. **Policies**

Judy Abbott

- File Maintenance for Faculty Personnel Files (4.6)
- Discontinuance of Programs or Academic Units (5.9)
- Advanced Placement Guidelines (6.5)
- Effort Reporting and Certification for Sponsored Activities (8.1)
- Texas Comprehensive Research Fund (8.10)
- Fixed Amount Awards (8.12)
- Financial Conflicts of Interest in Sponsored Activities (8.2)
- Grants & Contracts Administration (8.3)
- Facilities and Administration (Indirect) Cost Recovery, Distribution & Use (8.5)
- Institutional Animal Care & Use Committee (IACUC) (8.6)
- Payments to Human Research Subjects (8.8)
- Reproduction of Copyrighted Works by Educators & Librarians (9.2)
- Compensation from Grants, Contracts & Other Sponsored Agreements (12.1)
- Mail Services (16.16)
- Norton HPE Complex (16.18)
- Student Center Operations (16.26)

All policies were discussed in detail and approved for submission at the April board meeting.

2. **S.L.A.B. (Student Leadership Advisory Board)**

Marc

Guidry

There is a new student leadership group named SLAB and they are reporting issues with advising. Five out of Six colleges use EAB Navigate (Fine Arts do not). The deans asked for specific issues so they can be addressed. Dr. Guidry will meet with the group and obtain more information.

### 3. **Update on Search Committees**

#### **Dean of Fine Arts**

Judy Abbott

Three candidates are coming to campus for interviews, which have been scheduled. CVs will be available on the website for campus to view. There will be two full days of interviews. Recommendations will be unranked and submitted to the Provost by April 8.

#### **Dean of Liberal & Applied Arts**

Hans

Williams

Seven applicants completed phone interviews, four have been identified for on campus interviews. Dates are scheduled and a recommendation will be made to the Provost by May 1.

#### **Dean of Graduate and Research Studies**

Kim Childs

Reviewing 28 applicants, preparing interview questions. Hope to make a recommendation June/July.

### 4. **Search Committee for VP Finance & Administration**

Lorenzo Smith

Dr. Smith changed the composition of the original search committee to allow more representation from all areas. We have representatives from Faculty Senate, Chairs Forum, Staff Council and the deans. As well as Michara Delaney-Fields, Brandon Fry, and chaired by Lorenzo Smith. Position will be posted for 30 days, we would like to hire someone before August. Dr. Smith stressed that we want a good pool of candidates and if needed we can extend the timeline.

### 5. **Discuss UBC Presentation Approach** (PowerPoint slides to follow)

Lorenzo Smith

Dr. Smith will make presentation to UBC for Academic Affairs on March 4 at 9:45 a.m., he shared his PowerPoint slides with the deans. The meeting will be live streamed can be found on UBC web page.

#### *Attendees:*

*Lorenzo Smith*

*Marc Guidry*

*Sharon Brewer*

*Kim Childs*

*Tim Bisping*

*Hans Williams*

*Judy Abbott*

*Gary Wurtz*

*Mark Sanders*