Deans Council
April 6, 2022

1.	Research Operations – Cayuse System	Freddie Avant & Jennifer Hanlon
	Investing in automated systems related to grants; go live in June for online proposal form; this system will replace the units use of FileMaker Pro; trainings will be provided; Pros: no more paper/all electronic; will be able to follow through every step through the process; electronic routing system; will update nightly; will be easier for remote employees; secure access; accessed through mySFA; document upload capabilities; built on conditional logic; **deans will indicated routing by April 20**; non-federal and under $450,000, then completed/stopped at ORSP level; continue to request applications completed about 10 days in advance; ORSP will be able to update/change things related to this system	
2.	Distance Education	Megan Weatherly
	Handout; course redevelopment & compensation; (1) should there be a timeframe for redevelopment and (2) should we compensate; also getting input from the chairs and faculty senate; budget issues related to this; compensation is for shared intellectual property; we do not monitor f2f course content; feedback by week of April 18	
3.	Online Course Re-Development	Judy Abbott
	Same as Distance Ed above	
4.	Ad Astra	John Calahan
	Handout -**Grade Distribution Dashboard**—ppt; can drill down all the way to faculty name; may need/want to limit to administrators rather than open to all faculty; interested in disaggregation by level and modality -**Toxic Course Combinations**—ppt; course combination that may interact for unsuccessful grades/performance; could also take a look at successful grades/performance -**Projected SUE scores**—handout & ppt; low SUE scores hurt student, faculty, institution; square footage does not mandate seating capacity; standard classrooms: utilization is average hours/week that room is used/scheduled—target is >38 hrs; percent fill—target is >65%; demand is hours a room is used regardless of room time—>45 hrs Laboratories—different than standard classrooms Passing score=149 pts; last time SFA passed was 2017 with a score of 150 pts John will provide list of 51 more classrooms that should be removed from inventory Typically 87% of course offerings are f2f; Work with John & Marc to develop a SUE target; then will work toward your SUE target to make yourself eligible to hire people; SUE goal & incentive to make meet it, but not hiring; need incentive/nudge By August have space model developed; get with John to do this!!	
5.	EAB Navigate	Marc Guidry
	Can get the list of faculty/advisors who use EAB; will cross check against all faculty/advisor who are advising; we will work directly with those faculty/advisors who are NOT using EAB; must have an uniform way to make advising appointments; applies to undergraduate students only	
6.	Professors using 3rd party vendors to teach courses	Marc Guidry
	Megan talked about this; example TopHat—curate a digital text—average cost $40; should be aware of who is using this courseware; TopHat use has declined in the past 2 years; learning technology in Brightspace is up; this does not align with QEP; be aware of this student complaint; we should know what faculty are using 3rd party vendors and their justifications; how many complaints; John believes that many student complaints are really communication issues;	
7.	Changes to LEAP for grad students	Marc Guidry
	Handouts; proposed changes; likely to take effect in AY2024; continue with minor changes for AY2023; still a lot of unknowns	

8.	Space Model	Lorenzo Smith
9.	Budget Model	Lorenzo Smith & Alisha Collins
10.	Hiring Model	Lorenzo Smith
11.	Zoom Interviews	Lorenzo Smith
12.	Formal Statement (related to CRT)???	Lorenzo Smith
13.	Visit to Goose Creek CISD – May 13, 2022	Lorenzo Smith
14.	Approval of Shared Governance document	Lorenzo Smith
15.	Any Other Business	

Attendees:
Lorenzo Smith
Marc Guidry
Alisha Collins
Judy Abbott
Kim Childs
Tim Bisping
Hans Williams
Freddie Avant
Mark Sanders

Guests:
Megan Weatherly
John Calahan
Jennifer Hanlon