

Deans Council
July 20, 2022

1. Meeting started at 9.02
2. The minutes from our previous meeting on July 6 were approved with a couple of minor changes, they are now available on academic affairs web page.
3. **Old Business** Lorenzo Smith
Dr. Smith asked about the recommendation for the Ombuds person he sent the deans. Several of the deans had discussed with their chairs. They were happy for it to be moved on to Chairs Forum as the next step in 4SP.
4. Faculty senate have requested additional faculty representation on the policy committee. The committee currently consists of three faculty representing faculty senate and a librarian, three department chairs representing Chairs Forum, two deans and one from Institutional Research/Institutional Effectiveness. The deans agreed that no more faculty representation is needed at this time, they said there does not seem to be a problem with faculty voicing their opinions on the committee, and the deans wait for a consensus before a policy is approved. Dr. Smith will reflect upon the consultation from the deans, and then decide about how to proceed.

It was recommended that we get a copy of the policy protocols and flow from April Smith. Sharon will obtain these and send a copy to the deans and add a copy to the Policy Committee webpage.

Dr. Smith reminded the deans to review the library subscriptions renewals sent by Jonathan Helmke.

Dr. Smith said he looks forward to continued improvement to the university budget process. He stated we need to have discussions early in the process to allow time to absorb information. It may be that mid-year adjustments will be needed. So far there has been little or no formal discussions regarding cutting costs, these are critical mission discussions, to Dr. Smith's knowledge. Dr. Smith will be meeting individually with each cabinet member monthly in the coming year and plans to have these discussions.

5. **Policies** Judy Abbott
Academic Unit Head Responsibilities, Selection, and Evaluation 4.4
Second Baccalaureate Degrees 6.18
Prohibition of Enrollment Inducement of Military Members 6.23
Faculty Code of Conduct 7.11
Faculty Workload 7.13
Library Faculty 7.17
Performance Evaluation of Faculty 7.22
Regents Scholar 7.24
Misconduct in Federally Funded Research 8.7

All policies were discussed in detail, with a few minor changes all were approved and will be submitted to the board for approval at the October meeting.

6. **Budget**

Alisha Collins

Alisha joined the meeting to discuss some budget issues with the deans. She stated that roll forwards will be limited and we are still waiting on confirmation of which funds will roll and which will not. Differential tuition is also included in this change.

Alisha stated that due to the large number of faculty resignations, our costs for adjunct and overloads will probably be higher, requiring a mid-year request to increase the amount of salary savings the division is allowed to use. Dr. Smith encouraged the deans not to hold back on what is needed in the fall.

Instead of receiving roll forwards or salary savings, Academic Affairs is receiving \$2 million of one-time funds. \$400,000 will be held in the Provost office to help fund LLC and a hiring plan, and the remainder will be available to allocate to the colleges.

Alisha asked the colleges to provide the following estimates by August 1st:

- Projected year-end balance for the college (please include the following funds 150002, 159992, 150017, 150117. If you have excess in 159995 or 159996 please include that too, but I think most are waiting to be covered by temporary salary savings.)
- Estimate of one-time funds needed in FY23 for overloads and other operating needs (remember adjuncts and summer are budgeted separately).

7. **Academic Affairs Retreat**

We will hold our Academic Affairs Retreat on Thursday, August 11 at Naca Valley. The deans will meet at 2:30 p.m. and the topic for discussion is “Managing Unprofessional Behavior”. The academic directors will join us at 4pm for an overview of their areas. Around 5pm we will begin the “social” part of the meeting with pizza and drinks. We plan to finish around 7:30 p.m.

8. **Date of Next Meeting**

August 17, 2022 at 9:00 a.m.
(no meeting on August 1 due to vacations)

Attendees:

Lorenzo Smith

Sharon Brewer

Alisha Collins (part)

Mary Ann Rojas (part)

Gary Wurtz

Kim Childs

Judy Abbott

Karyn Hall

Hans Williams

Tim Bisping (joined at 9:50 a.m.)

Freddie Avant (left at 10:40 a.m.)

Mark Sanders

Meeting adjourned 11:35 a.m.