Stephen F. Austin State University and

Big Sandy High School
(name of high school or home school)

Dual Credit Partnership
ARTICULATION AGREEMENT

Through the Dual Credit Partnership Program, Stephen F. Austin State University allows students from accredited public and private high schools and home schools to enroll in college-level courses while completing their high school studies provided they meet the eligibility requirements of the program. High school students may enroll in college-level courses for dual credit (defined as receiving both high school and university credit) or solely for enrichment purposes. The University shall follow all applicable rules and regulations of the Texas Higher Education Coordinating Board for those students wishing to receive dual credit. This high school and Stephen F. Austin State University enter into the following agreement regarding high school students participating in the Dual Credit Partnership Program in accordance with 19 Tex. Admin. Code § 4.84:

I.   Eligible Courses: The Dual Credit Partnership Program is open to high school students in grades 9-12. Eligible high school students may register for dual credit courses provided they meet course prerequisites and the courses they select are on the approved undergraduate course inventory for the University. No remedial or developmental courses shall be eligible under this program.

II. Student Eligibility: Students must meet all eligibility requirements specified in 19 Tex. Admin. Code § 4.85(b). A recommendation by the student's high school principal or counselor and current academic transcripts must be submitted as well.

   Furthermore, eligible students must meet admission requirements as stipulated in Stephen F. Austin State University Policy 6.9, *Concurrent and Dual Credit Enrollment Programs*, as may be amended from time to time. Eligibility requirements are also included on the *Dual Credit* Web page on SFA's website http://www.sfasu.edu/1569.asp.

III. Location of Class: In most situations, dual credit students will take courses taught on the University campus. Courses taught exclusively on high school campuses or through electronic means shall comply with all Coordinating Board rules and regulations, including but not limited to the Board's adopted Principles of Good Practice for Courses Offered Electronically and applicable rules and procedures set forth in 19 Tex. Admin. Code § 4, Subchapter P and Q.

IV. Composition of Class: University courses may not be taken for high school credit only. Dual credit courses may be composed of dual credit students only, or of dual and college credit students. Exceptions for a mixed class shall only be granted in accordance with Coordinating Board rules.

V.   Faculty Selection, Supervision and Evaluations: The University shall select all instructors of dual credit courses. All Dual Credit Partnership Program courses are taught by regularly employed SFA faculty/instructors. Any exception requires the instructor to meet the same standards, including SACS requirements, and approval procedures used by the University in selecting instructors responsible for the regular offering of the course. Supervision and evaluation of all dual credit instructors shall use the same or comparable procedures used for all instructors/faculty of the university.

VI. Course Curriculum, Instruction and Grading: The same policies, regulations and standards for course curriculum, grading, materials, instruction, and method/rigor of student evaluation that apply to university students will be applicable to high school students participating in the Dual

Credit Partnership Program. High school students must abide by all rules and regulations as described under *Academic Regulations* of the most recent University General Bulletin.

VII.   Academic Policies and Student Support Services: Regular academic policies will apply to courses taken through the Dual Credit Partnership Program. Likewise, all student support services are available to students enrolled in dual credit courses.

VIII.   Transcription of Credit: University credit will be posted by the Registrar's Office at the same time as other University students. The high school will make necessary arrangements to receive the grade for those students earning dual credit so it may be posted on the student's high school record. A numerical grade will be requested from the SFA instructor at the end of each semester. This grade will be reported to the high school by the Dual Credit Coordinator.
  a. The grade from the SFA course will be used for completion of high school graduation requirements and college credit.
  b. Any grade received in a dual credit course will remain on the student's SFA transcript permanently.

IX.   Tuition and Fees/Funding: Participating students shall assume financial responsibility for the cost of tuition, fees, books and other expenses associated with the course(s) while enrolled. High schools or school districts must make prior arrangements with the University should they assume responsibility for paying expenses incurred by the student(s). All charges are subject to modification by the SFA Board of Regents.
  a. The cost for dual credit courses through SFA is currently $50.00 per credit hour.
  b. Any student enrolled in an online course with SFA will be charged an additional $33.00 per credit hour technology fee.
  c. Students will be charged all applicable course fees.

This agreement shall be in effect for five (5) years from the date of last signature below. Upon expiration of the last year, this agreement shall automatically renew for one year on an annual basis unless either party notifies the other of its intent to terminate the agreement. This agreement may be terminated by either party upon sixty (60) days written notice, however any students enrolled under this agreement shall be permitted to complete that semester or term in which they are enrolled.

_____   4-26-18
High School Official Signature   Date

_____   5-17-18
Stephen F. Austin State University President   Date