

STEPHEN F. AUSTIN STATE UNIVERSITY

Department of Business Communication & Legal Studies

MINORS and CERTIFICATES

GENERAL BUSINESS MINOR (21 hours). This minor ONLY for non-business majors.

Accounting – ACCT 1301 (*ACC 101*) or ACCT 2301 (*ACC 231*)

Introduction to Business – BUSI 1301 (*GBU 147*) or Personal Finance FINC 3369 (*FIN 369*)

Business Communication—BUSI 2304 (*BCM 247*) or Business Law BLAW 3335 (*BLW 335*)

Economics—ECON 2301 (*ECO 231*)

9 advanced hours (3000 or 4000 level) from the College of Business with no more than 6 advanced hours from any one of the following areas: Accounting, Business Communication, Business Law, Economics, Finance, General Business, Management, and Marketing. **This minor may also be taken ONLINE by choosing sections and courses that are available in ONLINE format.**

GENERAL BUSINESS MINOR (pre-MBA Path) This minor ONLY for non-business majors.

Stephen F. Austin State University Non-business majors may minor in General Business to meet the course leveling requirement for admission to the Rusche College of Business Master of Business Administration (MBA). Prescribed courses for the minor include:

The 21-hour General Business minor includes the following classes used for MBA Leveling:

ACCT 2301 (<i>ACC 231</i>)	Principles of Financial Accounting
BUSI 1301 (<i>GBU 147</i>) or FINC 3369 (<i>FIN 369</i>)	Introduction to Business or Personal Finance
BUSI 2304 (<i>BCM 247</i>) or BLAW 3335 (<i>BLW 335</i>)	Business Communication or Business Law
ECON 2302 (<i>ECO 232</i>)	Principles of Microeconomics
FINC 3333 (<i>FIN 333</i>)	Introduction to Financial Management (prereq: ACCT 2301/ACC 231)
MGMT 3370 (<i>MGT 370</i>)	Management Principles
MKTG 3351 (<i>MKT 351</i>)	Principles of Marketing

In addition to the above: MATH 1342 (*MTH 220*) or equivalent recommended.

Other requirements for admission to the MBA include: minimum 2.5 overall undergraduate GPA, a GMAT minimum score of 420 (GMAT waived if GPA of 3.5 or higher), and minimum 1050 points using formula (200 x overall GPA) + GMAT score.

BUSINESS COMMUNICATION MINOR (18 hours)

BUSI 2304 (<i>BCM 247</i>)	Business Communication
BCOM 3347 (<i>BCM 347</i>)	Oral Communication in Business
BCOM 4347 (<i>BCM 447</i>)	Organizational Communication
BCOM 4350 (<i>BCM 450</i>)	Leadership Communication for Business

6 hours from:

SPCH 1318 (<i>COM 170</i>)	Interpersonal Communication
MKTG 3352 (<i>MKT 352</i>)	Advertising and Promotion
MKTG 3353 (<i>MKT 353</i>)	Personal Selling
ENGL 2311 (<i>ENG 273</i>)	Technical and Scientific Writing
ENGL 4373 (<i>ENG 473</i>)	Advanced Technical Writing

GENERAL BUSINESS TECHNOLOGY APPLICATIONS MINOR (21 hours)

BCOM 3347 (<i>BCM 347</i>)	Oral Communication in Business
BUSI 3310 (<i>GBU 310</i>)	Business Communication Technologies
BUSI 3321 (<i>GBU 321</i>)	Information Technology
BUSI 4340 (<i>GBU 440</i>)	Data Management for Business
BUSI 4361 (<i>GBU 461</i>)	Professional Development and Integration

6 hours from:

CSCI 1302 (<i>CSC 102</i>)	Computer Science Principles
CSCI 2302 (<i>CSC 202</i>)	Computer Programming Principles
CSCI 2311 (<i>CSC 211</i>)	Programming-Business-Oriented Language
CSIT 3340 (<i>CSC 340</i>)	Application Software for Microcomputers
CSIT 3350 (<i>CSC 350</i>)	Internet Technologies

LEGAL STUDIES (18 hours)

Required Courses:

BLAW 3335 (<i>BLW 335</i>)	Business Law
BLAW 4337 (<i>BLW 437</i>)	International Legal Environment of Business

Select 12 hours from the following (at least 6 must be with BLAW/BLW prefixes):

BLAW 3355 (<i>BLW 355</i>)	Sports and Entertainment Law
BLAW 3366 (<i>BLW 366</i>)	Real Estate Law
BLAW 4356 (<i>BLW 456</i>)	Employment and Agency Law
BLAW 4368 (<i>BLW 468</i>)	Oil and Gas Law
BLAW 4378 (<i>BLW 478</i>)	Environmental Regulatory Law
BUSI 4300 (<i>GBU 400</i>)	Negotiation and Dispute Resolution
ECON 3345 (<i>ECO 345</i>)	Industry Structure, Market Power, and Anti-Trust Legislation
FINC 3361 (<i>FIN 361</i>)	Risk Management and Insurance
GOVT 4315 (<i>PSC 415</i>)	Law and Society
CRIJ 4313 (<i>CJS 413</i>)	Legal Research and Writing

BUSINESS LAW CERTIFICATE (12 hours)

Required Course:

BLAW 3335 (<i>BLW 335</i>)	Business Law
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Select 9 hours from the following:

BLAW 3355 (<i>BLW 355</i>)	Sports and Entertainment Law
BLAW 3366 (<i>BLW 366</i>)	Real Estate Law
BLAW 4356 (<i>BLW 456</i>)	Employment and Agency Law
BLAW 4368 (<i>BLW 468</i>)	Oil and Gas Law
BLAW 4337 (<i>BLW 437</i>)	International Legal Environment of Business
BLAW 4378 (<i>BLW 478</i>)	Environmental Regulatory Law

PETROLEUM LAND MANAGEMENT CERTIFICATE (12 hours)

Choose an Accounting course - ACCT 1301 or ACCT 2301

Choose a Business Law course - BLAW 3366 or BLAW 4368

BUSI 4300 - Negotiation and Dispute Resolution

BUSI 4375 (Independent Study) or BUSI 4385 (Internship)

Other suggested courses include: GEOL 1301, GEOL 1302, GEOL 3350, FORS 2323 and GISC 2324, FINC 333 and BUSI 4340