

Outdoor Pursuits Graduate Assistant - Trips

Campus Recreation Department

Stephen F. Austin State University

Summary:

Campus Recreation is committed to developing a culture of Lumberjack wellness through excellent facilities and inclusive experiences in adventure, fitness, sport, and play. The Outdoor Pursuits Graduate Assistant creates, administers, and supervises trip programming; and assists with rock wall programming, outdoor equipment rental, and challenge course programming (as needed) for SFA students, faculty and staff.

Responsibilities:

- Recruit, select, train, supervise and evaluate Outdoor Pursuits student staff
- Assist in the creation and management of the in-house training of climbing wall instructors, equipment rental staff, and trip leaders (*This position will require frequent night and weekend work*)
- Assist with the oversight of outdoor pursuits programming and facilities (trips, rock wall, rental center)
- Maintain accurate fiscal, payroll, participation, incident, and accident reports
- Assist in the research, purchase, storage, distribution, repair, and inventory of equipment
- Assist in the creation and administration of Outdoor Pursuits educational programming
- Serves as the supervising staff member on duty for the overall management of all staff, programs, and campus recreation facilities on a rotating basis
- Drive university vehicles, at times with a trailer, upon request (must have valid Texas Driver's License or obtain upon hire)
- Serve on departmental committees as needed
- Perform other duties as assigned by the Assistant Director of Outdoor Pursuits
- Duties include *an average* of 20 hours of work per week

Qualifications:

Required: Bachelor's degree in Recreation, Outdoor Education, Kinesiology or related field. Acceptance into an SFA graduate program. A valid Texas Driver's License or obtain upon hire. Demonstrated management skills including strong interpersonal and organizational communication skills. Must be skilled in one or more outdoor recreation activities including: indoor rock climbing, camping, hiking, backpacking, paddling, rock climbing, mt. biking or adventure education. Must have the physical stamina/strength to teach and participate in programming. Required certification (or the ability to obtain within three months of hire): American Red Cross First Aid/CPR/AED for the Professional Rescuer.

Preferred: Management experience within a campus recreation or outdoor adventure education program. A desire to enter a recreation related field. Documented outdoor leadership experience -minimum one year leading participants on outdoor trips. Knowledge of student learning and student development theories strongly desired. Wilderness First Responder, swift water rescue, paddling and climbing instruction experience/certification preferred. AORE, AEE, WEA, ACCT membership valued.

Position Duration: Nine month, renewable, at-will position; Average 20 hours per week, summer employment available, start date negotiable

Compensation: \$1,300/ month, health benefits available, out of state tuition waiver, professional development allowance

Applications: Please send resume and cover letters to the Director of SFA Campus Recreation.