



Stephen F. Austin State University  
Sport Club Program  
**Community Service/Fundraiser Form**

Club: \_\_\_\_\_ Date Submitted: \_\_\_\_\_ Date of Event: \_\_\_\_\_  
 Club Contact: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_  
 Name of Event: \_\_\_\_\_  
 Location of Event: \_\_\_\_\_ Times of Event: \_\_\_\_\_  
 Description of Event: \_\_\_\_\_

What kind of event was this?      Fundraiser      Community Service  
 Expected # of Members Participating: \_\_\_\_\_      Actual # of Members Participating: \_\_\_\_\_  
 Expected # of Hours for Event: \_\_\_\_\_      Actual # of Hours for Event: \_\_\_\_\_

**FOR FUNDRAISER ONLY**  
 Expenses for Event: \$ \_\_\_\_\_ Revenue from Event: \$ \_\_\_\_\_  
 Amount of Money Actually Earned from Event: \$ \_\_\_\_\_

**FOR COMMUNITY SERVICE ONLY**  
 Is this event recurring or a one-time event:      Recurring      One-Time  
 Would your club do this event again in the future?      Y      N  
 Total Number of Hours Earned from Event: \_\_\_\_\_      \*\*Multiply # of Hours by # of Members Participating

Was this event a success?      Y      N  
 Please Explain: \_\_\_\_\_

What were the strengths of this event?

What were the weaknesses of this event?

How can this event be improved?

Club Members in Attendance:

1) _____	6) _____	11) _____
2) _____	7) _____	12) _____
3) _____	8) _____	13) _____
4) _____	9) _____	14) _____
5) _____	10) _____	15) _____

*Office Use Only*

Date Received: \_\_\_\_\_ Amount Earned: \_\_\_\_\_ Staff Approval: \_\_\_\_\_  
 Notes: \_\_\_\_\_