

Channing Tatum

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- OBJECTIVE** To obtain an internship with an accounting firm to develop knowledge and skills in preparation for a successful career in accounting.
- EDUCATION** **Stephen F. Austin State University**, Nacogdoches, Texas
Master of Professional Accountancy, December 20XX
Bachelor of Business Administration in Accounting, December 20XX
- Cumulative GPA: 3.1
 - Dean's List, 4 semesters
- RELATED EXPERIENCE** **Team Leader, Managerial Accounting Case Study** June 20XX – Present
Southwest Airlines Project
- Analyze all financial statements and ratios for Southwest Airlines
 - Explain discrepancies between the Income Statement and the Statement of Cash Flows
 - Document findings using Excel and present to a group of 15 students
- Treasurer** January 20XX – December 20XX
Lambda Lambda Lambda Fraternity, Beta Beta Beta Chapter, Stephen F. Austin State University (SFASU)
- Managed and allocated budget of \$25,000
 - Reconciled accounts payable and receivable and processed semesterly dues
 - Supervised 6 committee members and conducted bi-weekly meetings
- WORK EXPERIENCE** **Desk Clerk** January 20XX– May 20XX
The Fredonia Hotel & Convention Center, Nacogdoches, Texas
- Balanced accounts and conducted nightly audits
 - Organized guest accommodations through registration, room assignment, and key check-out
 - Generated bills, collected payment, and adjusted reservations in an accurate manner
 - Processed and neatly filed service and maintenance request records
- Server** Summer 20XX
Margaritaville, Key West, Florida
- Prepared itemized checks, processed payments, and balanced cash register
 - Recognized for outstanding service and promoted to trainer; trained 5 servers
 - Provided excellent customer service in a busy, team environment
 - Arranged restaurant for next shift, cleaned wait station, and assisted in washing dishes
- HONORS & ACTIVITIES**
- Fluent in Spanish
 - Beta Beta Beta Accounting Fraternity, 20XX-20XX
 - Order of the Phoenix Honor Society, 20XX-20XX
 - Volunteer, Constructing Communities , 20XX
 - Senator, Student Government Association, 20XX-20XX
 - Debit and Credit Scholarship Recipient, 20XX-20XX