



## **SPECIAL MEETING OF THE SFA UNIVERSITY CHARTER BOARD**

**DATE: Monday, August 29, 2011**

**TIME: 9:00 am**

**PLACE: ECRC Conference Room  
2428 Raguet Street  
Nacogdoches, TX 75962**

**PRESENT:** Board Officer: Principal/CEO, Lysa Hagan, Board Members: Chair, Dean, College of Education, Judy Abbott, Elementary Education Department Chair, Janice Pattillo, Elementary Education Assistant Department Chair, Liz Vaughan, Campus Coordinator, Lori Harkness, Parent Representative, Melanie Vardeman, Community Representative, Weldon Beard

**The agenda was discussed in the following order:**

**1. Call to Order**

Chair, Dean, College of Education, Judy Abbott, called the meeting to order at 9:04 pm

**2. Absent**

Casey Watts

**3. Recognition and Public Input**

None

### **CONSENT AGENDA**

### **ACTION AGENDA**

**4. Adopt the Stephen F. Austin State University Charter School Fund Balance Policy.**

- a. Lysa Hagan explained the reasons for a fund balance and TEA auditor's recommendation for a Fund Balance Policy.

Upon a motion by Liz Vaughan, a second by Janice Pattillo, the board unanimously approved the Stephen F. Austin State University Charter School Fund Balance Policy.

**5. The Charter School Board authorizes the chief executive officer of the charter school to make assignments of the balances in the Charter School Funds.**

- a. Lysa Hagan shared the need for a primary and secondary designee for initiating the authorization of expending the fund balance.

Upon a motion by Janice Pattillo, a second by Melanie Vardeman, the board unanimously approved the designee order for making assignments of the balances in the Charter School Funds.

### **REPORTS**

### **EXECUTIVE/CLOSED SESSION**

### **ADJOURN**

Upon consensus, the meeting adjourned at 9:15 am.

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**Judy Abbott**  
**Dean, College of Education**  
**Stephen F. Austin State University**