

PCOE College Council  
8 February 2016, 2:00 - 3:30 PM  
—Agenda—

The PCOE College Council serves advisory and leadership roles. Members of the council represent their colleagues in the departments and school, bringing issues and concerns to the council and taking issues and initiatives to their colleagues for discussion and review. Members engage with the dean and the dean's leadership team by considering issues and by providing advice concerning actions. The council takes responsibility for organizing and implementing the Staff Appreciation Reception, for reviewing and awarding the Perkins Travel Grants, the PCOE Student Travel Grants, and the Undergraduate Research Conference representatives, and other events as designated. The council is comprised of two elected representatives from each department/school and meets monthly during the fall and spring semesters.

1. Welcome & introductions
2. Approval of minutes/summary
3. Subcommittee updates
  - Perkins travel funds — Vicki Thomas
  - student travel funds — Deborah Buswell
4. PCOE Staff Appreciation update
5. Administrative Evaluation, self-evaluation  
In fall 2014, administration piloted a self-evaluation step to the annual administrative evaluation. What value might there be in engaging in self-evaluation?
6. Establishing committee membership in April for the next academic year
7. Other items
  - International travel
  - URC reviews

Meeting Dates, the 2<sup>nd</sup> Monday of the month, 2:00 -3:30 PM, McKibben 281 [note: the member names are for taking notes & developing meeting summaries]:

- Monday, Feb. 8, 2:00-3:30 PM-Vicki
- Monday, March 7, 2:30-4:00 PM-Daniel
- Monday, April 11, 2:00-3:30 PM-Paige
- Monday, May 9, 2:00-3:30 PM-Scott

<b>Perkins Travel subcommittee</b>	<b>Student Travel subcommittee</b>
Mask, Paige	McCleary, Daniel

Bailey, Scott	Austin, Ken
Thornton, Jay, co-chair	Buswell, Deborah, Chair
Swearingen, Sally Ann	Runnels, Chay
Thomas, Vicki, co-chair	Whitley, Claudia