

PCOE College Council
 16 October 2017, 2:00 - 3:30 PM
 —Agenda—

The PCOE College Council serves advisory and leadership roles. Members of the council represent their colleagues in the departments and school, bringing issues and concerns to the council and taking issues and initiatives to their colleagues for discussion and review. Members engage with the dean and the dean's leadership team by considering issues and by providing advice concerning actions. The council takes responsibility for organizing and implementing the Staff Appreciation Reception, for reviewing and awarding the Perkins Travel Grants, the PCOE Student Travel Grants, and the Undergraduate Research Conference representatives, and other events as designated. The council is comprised of two elected representatives from each department/school and meets monthly during the fall and spring semesters.

1. Review of summary from the last meeting

2. PCOE policies/practices
 - post-tenure (Performance Evaluation of Faculty)
 - leave reporting
 - travel authorization
 - Teaching Excellence

3. Perkins Professional Development/Travel Grants & Student Travel Grants
 - updating the guidelines

4. Other items

Meeting Dates, the <2nd Monday of the month, 2:00 -3:30 AM>, McKibben 281 [note: the member names are for taking notes & developing meeting summaries]:
 -<day>, <month date>—<name>

- Monday, Oct. 16, 2:00-3:30 PM — Deborah Buswell
- Monday, Nov. 13, 2:00-3:30 PM — Suzanne Maniss
- Monday, Dec. 11, 2:00-3:30 PM — George Willey
- Monday, Jan. 22, 2:00-3:30 PM — Gina Causin
- Monday, Feb. 12, 2:00-3:30 PM — Lauren Burrow
- Monday, March 19, 2:00-3:30 PM — Derek Cegelka
- Monday, April 9, 2:00-3:30 PM — Claudia Whitley
- Monday, May 7, 2:00-3:30 PM — Mary Catherine Breen

Perkins Travel subcommittee	Student Travel subcommittee
Cegelka, Derek	Buswell, Deborah
Munro, Heather	Maniss, Suzanne
Willey, George	Breen, Mary Catherine
Burrow, Lauren	Whitley, Claudia
Chay Runnels	Causin, Gina