

PCOE College Council

March 19, 2018, 2:00-3:30

SUMMARY

Present: Dean Judy Abbott, Claudia Whitley, Heather Munro, George Willey, Deborah Buswell, Chay Runnels, Gina Causin, Suzanne Maniss, Lauren Burrow, Amanda Rudolph, Derek Cegelka

1. Review of Summary from the last meeting. Meeting minutes from February 12, 2018 were submitted for approval. The minutes were approved with noted correction to add Lydia Richardson to attendees. The motion to approve was presented by Chay Runnels. Motion was seconded by Gina Causin and approved unanimously.
2. Student Travel. A report was presented by Deborah Buswell regarding student travel for the year.
3. Perkins Travel. A report on Perkins Travel showed that \$22,929.90 has been encumbered so far this year. A reminder was given that faculty must submit a complete application in order for their request to be granted.
4. Staff Appreciation. Staff Appreciation will be held on April 24 and 26 from 4:00-5:00 pm in the Culinary Café. Tuesday April 24 will be the departments of Kinesiology & Health Science, Human Sciences, Secondary Education & Educational Leadership, Administration, Assessment and Accountability, and Student Services. Thursday, April 26 will be the departments of Elementary Education and Human Services, as well as the Charter and Lab Schools. Chay Runnels is sending out invitations. College Council members will meet with unit heads in regards to cards.
5. Program Coordinators. Dr. Abbott provided a list of the Basic Duties for Program Coordinators which was written in the Spring of 2015. These duties need to be reviewed and revised with the end goal of getting all units in the college on the same page with regards to duties and compensation. Members are encouraged to discuss this list with their departments and bring feedback back to the committee.
6. Other. Merit pay is not off the table yet. At the April Board meeting, Regents are expected to decide on whether Merit Pay will be given for next year.

Meeting adjourned at 3:30.

Minutes submitted by Claudia Whitley