

PCOE College Council September 9, 2019 – 2:00 – 3:41 PM SUMMARY

The PCOE College Council serves advisory and leadership roles. Members of the council represent their colleagues in the departments and school, bringing issues and concerns to the council and taking issues and initiatives to their colleagues for discussion and review. Members engage with the dean and the dean's leadership team by considering issues and by providing advice concerning actions. The council takes responsibility for organizing and implementing the Staff Appreciation Reception, for reviewing and awarding the Perkins Travel Grants, the PCOE Student Travel Grants, and the Undergraduate Research Conference representatives, and other events as designated. The council is comprised of two elected representatives from each academic unit and meets monthly during the fall and spring semesters.

Attending: Flora Farago, Derek Cegelka, Amanda Rudolph, Mark Montgomery, Leah Kahn, Dustin Joubert, Lydia Richardson, Barbara Qualls, Judy Abbott

Review of Summary from the last meeting. Dr. Abbott explained the format of the notes from previous meeting as well as the meeting dates and subcommittee boxes at the bottom of the page. Each Council member's years of service status was reviewed and appropriate subcommittee membership was established. The new note takers and subcommittees/chairs for SY 2019-2020 are reflected on this summary (Sept. 9, 2019). In discussion of the duties of the subcommittee, Dr. Abbott explained that the source of funding for Student Travel is from student fees and is distributed through the Office of Student Affairs. The total amount is approximately \$14,000, with a \$5,000 supplement from the Dean's Excellence fund.

Amanda moved; Derek seconded for approval of the May 13, 2019 Meeting Summary. Motion carried.

In Issues from the Faculty, Amanda reported that the committee that examined options for ways to market SFA as a family-friendly work environment will be an ad hoc committee that will make a monthly report to the College Council. She also reviewed the origin and history of the committee.

Other 'From the Faculty' points of discussion included the declining number of grants in CoE (Amanda) and the relative lack of endowed chairs in CoE (Flora). Dr. Abbott explained the two existing endowed chairs, as well as the process for endowments, scholarships, and other forms of donation.

Perkins Supplemental Travel Fund. Amanda reported a question from faculty concerning a request to consider changing the current rule for 1-grant-per-term to 2-grants-per-year. This request will be re-considered by the Perkins Travel Subcommittee and be brought back to full Council in October. In a related question, it was determined that the Student Travel subcommittee will discuss the issue of student travel for the Spring semester, since the available funds are often depleted before Spring travel plans are finalized.

Policies. Derek reported a question from faculty concerning the legality of requiring a leave report for missing critical meetings. Dr. Abbott stated that the practice is cleared by HR and Legal Counsel. Further discussion included other types of meetings, where faculty members who miss program-type meetings should be reported to unit heads. The other policy question reported by Derek was about the possibility of changing blocked time for MWF classes. It was determined that the question may be localized in Kinesiology and involves a university policy; thus, is more properly addressed by Faculty Senate.

Development Officer. Flora asked for a report from the Development Officer concerning follow-up on suggestions for endowment possibilities. Dr. Abbott said that Lana Comeaux will be invited to attend a future meeting to provide that information as well as discuss the university plans for capital recruitment.

PCoE Faculty Services. Flora asked for clarification on location of faculty. Dr. Abbott demonstrated location on the Perkins CoE website. Further discussion included progress on re-development of the entire SFA website. A second question was asked about faculty professional development. Dr. Abbott reported that Associate Dean Dr. Stacy Hendricks will provide information concerning opportunities available for SY 2019-20.

Reorganization. Dr. Abbott discussed some aspects of the PCoE reorganization – specifically as that effort has impacted the allocation of funding for Graduate Assistants. The Educational Psychology Ph.D. program has 16 at \$18K per year. The Ed.D.-Leadership program has 2 at \$20K per year. In addition, the M.Ed.-Leadership has 1 GA position at approximately \$9K for 10 hours per week.

The meeting was adjourned at 3:41 pm.

The next College Council meeting will be on October 14, 2019 at 2:00 PM.

Minutes submitted by Barbara Qualls

SY 2019-2020 Meeting Schedule. 2nd Monday of each month from 2:00-3:30 pm. Member names are for taking notes and developing meeting summaries.

Monday September 9 – Barbara Qualls	Monday February 10 – Dustin Joubert
Monday October 14 – Lydia Richardson	Monday March 16 – Mark Montgomery
Monday November 11 – Derek Cegelka	Monday April 13 – Amanda Rudolph
Monday December 2 – Flora Farago	Monday May 4 – Gina Causin
Monday January 13 – Leah Kahn	

SY 2019-2020 subcommittee assignments

Perkins Travel subcommittee	Student Travel subcommittee
Derek Cegelka – Co-chair	Dustin Joubert
Leah Kahn	Mark Montgomery – Chair
Amanda Rudolph	Barbara Qualls
Lydia Richardson	Jillian Dawes
Flora Farago – Co-chair	Gina Causin