

PCOE College Council  
11 November 2019, 2:00 - 3:30 PM  
—Summary—

The PCOE College Council serves advisory and leadership roles. Members of the council represent their colleagues in the departments and school, bringing issues and concerns to the council and taking issues and initiatives to their colleagues for discussion and review. Members engage with the dean and the dean's leadership team by considering issues and by providing advice concerning actions. The council takes responsibility for organizing and implementing the Staff Appreciation Reception, for reviewing and awarding the Perkins Travel Grants, the PCOE Student Travel Grants, and the Undergraduate Research Conference representatives, and other events as designated. The council is comprised of two elected representatives from each academic unit and meets monthly during the fall and spring semesters.

**Attending:** Derek Cegelka, Lydia Richardson, Amanda Rudolph, Leah Kahn, Flora Farago, Jillian Dawes, Barbara Qualls, Gina Causin, Mark Montgomery, Dustin Joubert, Judy Abbott

**Review summary from last council, Oct. 14, 2019:** Members reviewed the previous summary and asked to change "Agenda" to "Summary". Mark moved to approve the summary with the corrected changes and Leah seconded. Motion passed.

**Perkins Supplemental Travel Fund:** Reports from the Student travel subcommittee were made.

Student Travel Subcommittee: The student travel subcommittee developed a rough draft for the new policies/guidelines of student travel. Dustin distributed the rough draft and asked the entire committee to look over for any feedback to discuss with the council. Flora mentioned a policy that would allocate funding per unit and allow equal sharing for the funds. She also mentioned other funding sources for students who are up for awards. Dr. Abbott agreed there could be funding for those particular students. Mark asked about students presenting in a group and who should get the money because it runs out so quickly. Due to the amount of edits done to the policy, Dr. Abbott asked the student travel subcommittee to send the edits electronically for review by the entire college council. This will give plenty of time for the council to look over and discuss. The student travel subcommittee will bring the updated guidelines after feedback from the entire college council to the December meeting for a vote.

**SFA Promotion Policy/PCOE Promotion Policy:** New language about collegiality has been changed in the university policy for promotion. Dr. Abbott tasks the council to look over the policy for the month with the units for recommendations for PCOE policy. The council will discuss at the next meeting to determine if PCOE will support or not support these changes in line with PCOE policy.

**Other items:** Barbara asked about the names for the units. Dr. Abbott responded with the names for the units in the education departments. Department of Human Services and Leadership Studies and the Department of Education Studies were recommended as the names for the units.

The meeting was adjourned at 3:31 p.m.

The next CC meeting will be on December 2, 2019 at 2:00 p.m.

Summary submitted by Derek Cegelka

Meeting Dates, the <2<sup>nd</sup> Monday of the month, 2:00 -3:30 AM>, McKibben 281 [note: the member names are for taking notes & developing meeting summaries]:

Monday December 2 – Flora Farago	Monday January 13 – Leah Kahn
Monday February 10 – Dustin Joubert	Monday March 16 – Mark Montgomery
Monday April 13 – Amanda Rudolph	Monday May 4 – Gina Causin

Subcommittee assignments

<b>Perkins Travel subcommittee</b>	<b>Student Travel subcommittee</b>
Derek Cegelka – co-chair	Dustin Joubert
Leah Kahn	Mark Montgomery -- chair
Amanda Rudolph	Barbara Qualls
Lydia Richardson	Jillian Dawes
Flora Farago – co-chair	Gina Causin