

PCOE College Council

10 February 2019, 2:00-3:30pm

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1. Review summary from last council, Dec. 2 2019. Motion to approve – Gina Causin. 2nd – Leah Kahn. Motion passed unanimously.
2. Flora and Gina presented draft of Non-Tenure Track Promotion Policy and Procedures from the School of Human Sciences. Due to new non-tenure track career ladder, college needs promotion policy. Dean suggested that a college level policy should be in place before department level policies are finalized. Motion: Dean to request an ad-hoc committee composed of 1-2 non-tenure track faculty from each unit to develop a draft non-tenure track promotion policy prior to the April 13 college council meeting. Motion to approve – Amanda Rudolph. 2nd – Dustin Joubert. Motion passed unanimously.
3. Dean clarified that prior to tenure/promotion faculty follow tenure/promotion guidelines for the year they came in to university. Once tenured/initially promoted, subsequent promotion considerations are based on whatever the existing promotion guidelines are at the time applying for promotion.
4. Flora expressed concern over Perkins Travel application deadlines that require submissions 6-weeks prior to conference when in some cases conference acceptance not received until shorter time window. Resolved to simply instruct faculty within our units that exceptions can exist when proof of acceptance shown, and policy or application need not be updated at this point. Additionally, it was recommended that Dean's office staff will review summer Perkins travel applications rather than sending to the Perkins Travel Subcommittee during the summer. This will be conducted as a pilot trial for summer 2020.
5. URC applications will be received by the College Council by Feb. 17 and evaluations due in Qualtrics by Feb. 26.
6. No updates recommended on promotion and tenure policies
7. Regarding class scheduling/course offerings, the Dean noted that the university day/time structure must be followed unless exceptions are requested and approved
8. Dustin presented findings from other colleges on campus in regards to how student travel funds are allocated. Additionally, he presented data showing the percentage of funds allocated by department relative to funds generated by student fees per department. There was conversation to consider allocating funds from the Office of Student Engagement in a proportional manner to each department as is currently done by the College of Science and

Mathematics. The Dean will contact the Office of Student Engagement for clarification on how current and future funds are generated and allocated.

9. Amanda requested that given re-alignment of college, the structure of college council representation will be revisited.