

# PCOE College Council Summary

04 May 2020

**Attending:** Judy Abbott, Gina Causin, Derek Cegelka, Jillian Dawes, Flora Farago, Katie Jankevicius (student), Dustin Joubert, Leah Kahn Mark Montgomery, Barbara Qualls, Lydia Richardson, Sierra Smith (student),

Meeting started at 2:05 PM via Zoom.

1. Review summary from last council, April 13, 2020. Discussion: Gina Causin discussed to change AM to PM on the Meeting Dates and Time, page 2 of the agenda and meeting summary. Barbara Qualls moved to accept and seconded by Mark Montgomery. Meeting and agenda and summary approved as amended. Passed.

## 2. Grade Appeal – Fred Harris

- Grade appeal filed by Fred Harris in relationship to SED 450 & SED 450L courses. Course taught by an adjunct, Glen Wells. First level of appeal is via the instructor; if dissatisfied, proceed to the second level of appeal through the department head; if dissatisfied, proceed to the associate dean, dean and then provost. The grade appeal was denied by the instructor, department head and associate dean. The PCOE College Council will need to make the decision to support or deny the case in order to recommend action to the provost.
- After a lengthy discussion and consideration of the data/information provided, Barbara Qualls moved that the PCOE Council affirm the decision of the Associate Dean of Perkins College of Education concerning the grade appeal of Fred Harris. Seconded by Lydia Richardson.
- Live voting followed: Lydia – aye, Barbara – aye, Derek – aye, Leah – aye, Mark – aye, Flora – aye, Dawes – aye, Dustin – abstain, Katie – aye, Smith – abstain, Causin – aye.
- Motion passed.
- Dr. Abbott thanked the students' participation and reiterated to not share and must destroy any information about this matter.

## 3. Thesis/Dissertation deadlines

- PCOE graduate office needs to revisit the hard set internal deadlines for the thesis and dissertations because it caused a negative impact on thesis preparation and writing which resulted to due dates being missed by the graduate students. The problem is the earlier deadlines there are more layers in reviewing the documents. Dustin asked why PCOE is doing it differently, what's the good reason because we are hurting our graduate students.
- Dean Abbott replied that the quality was not as high in Dr. Abbot's view, the documents needed more scaffolding, to polish papers, and representation.
- Dustin moved that PCOE aligns its guidelines and deadline to the graduate school deadlines. Seconded by Barbara. Motion passed.
- The council suggested that SFA needs a professional reader to help review theses and dissertations.

## 4. PCOE Non-tenure track promotion – DRAFT

- PCOE Non-Tenure Track Promotion draft was shared to the different units in the college. The units overwhelmingly supported the NTT draft which aligned to PCOE promotion process.
- Gina Causin moved for the approval of the draft and seconded by Flora Farago. The motion passed with changes that Gina Causin submitted to Dean Abbott via email.

## 5. CC Representatives – Judy

- Recommendation from the PCOE Leadership Council – 2 or 3 representatives from each unit. Most of the PCOE Council members support the senate model where 2 or 3 representatives represent the unit.
- Barbara Qualls moved to continue the PCOE model in place at the moment that the 2 representatives be maintain. Seconded by Derek.
- Voting: Nay – 1, Aye – 8 in favor of maintaining 2 per academic unit as the council go forward. The motion passed.
  
- Rotating Off the council: Gina Causin, Jillian Dawes, Amanda Rudolph. HMS will appoint/elect a replacement for Gina Causin. Those who are not rotating off will stay as PCOE Council representatives.

**6. Perkins Travel & Student Travel (item 7)**

- Flora Farago discussed that a faculty's meeting was cancelled and wants a refund of \$175.73 because it was not reimbursed by the unit. The council support the refund.
- Dustin Joubert moved to refund the \$175.73 and seconded by Gina Causin. Motion passed.
- Dean Abbot will refund the \$175.73 using the Dean's Excellence Funds not the Perkins funds.

**7. Online Course (item 6)**

- This item pertained to online stipend of faculty teaching more student than other. Flora Farago mentioned that HDFS has 275 students, no compensation with inequity with teaching more students. There is inequitable salary, not only HDFS but it may be a university issue.
- Dustin Joubert mentioned that this was discussed at the Senate meeting as well. Dean Abbott said that there is a differential in pay based on enrollment base on Face-to-face and online classes. Differential TLC on place in current SFA workload/worksheet.

**8. Other Matters**

- 9-month employees not furloughed; they do not accrue vacation.
- 12-month release vacation money.
- Institution has to encumber money via vacation money.
- 9 & 11-month not furloughed based on vacation time that needs encumbered by the institution.

**NOTE:** Agenda Items 8. Documenting research/scholarship/creative activities for promotion – Flora and Item 9. Accountability system – Flora were tabled for the Sept. 2020 meeting.

Meeting Adjourned: 4:07 PM

Meeting Dates, the <2<sup>nd</sup> Monday of the month, 2:00 -3:30 PM>, McKibben 281 [note: the member names are for taking notes & developing meeting summaries]:

Subcommittee assignments

<b>Perkins Travel subcommittee</b>	<b>Student Travel subcommittee</b>
Derek Cegelka – co-chair	Dustin Joubert
Leah Kahn	Mark Montgomery -- chair
	Barbara Qualls
Lydia Richardson	
Flora Farago	