

PCOE College Council
12 October 2020, 2:00 - 3:30 PM
—Agenda—

The PCOE College Council serves advisory and leadership roles. Members of the council represent their colleagues in the academic unit, bringing issues and concerns to the council and taking issues and initiatives to their colleagues for discussion and review. Members engage with the dean and the dean's leadership team by considering issues and by providing advice concerning actions. The council takes responsibility for reviewing and awarding the Perkins Travel Grants, the PCOE Student Travel Grants, for the Undergraduate Research Conference representatives, and for other events/duties as designated. The council is comprised of two elected representatives from each academic unit and meets monthly during the fall and spring semesters.

1. Review summary from last council, September 21, 2020
2. Sub-committees
 - a. Perkins Supplemental Travel Fund
 - b. Students Supplemental Travel Fund -- \$11,553.30 + any residual from AY2020
3. Syllabus template issues — Flora
PCOE does not align with the D2L syllabus template; the D2L does not have all the standing content; ask Stacy about this
4. Program coordinator responsibilities/work allocation given reduced budget — Flora
5. PCOE Vision Statement – 2020 update recommendation — Judy
<http://coe.sfasu.edu/about-us>
Current vision:
The James I. Perkins College of Education will be the college of choice for students striving to achieve professional excellence through exemplary programs that are recognized at state, national, and international levels.
Proposed vision:
The James I. Perkins College of Education will be the college of choice for students striving to achieve professional excellence through exemplary programs.
6. SFA travel updates – Donna
Requires academic unit head & dean approval
<http://www.sfasu.edu/controller/travel/docs/covid-19-travel-protocols.pdf>
7. E-portfolio & FAR processes – Donna
Digital Measures/LiveText
8. Essential duties for faculty – Donna
<http://coe.sfasu.edu/documents/FacultyEngagementExpectations.pdf>

9. Other items
Donna—COVID-19

Meeting Dates, the <2nd Monday of the month, 2:00 -3:30 AM>, McKibben 281 [note: the member names are for taking notes & developing meeting summaries]:

Monday, Oct. 12 – Mark Monday, Nov. 9 – Dustin Monday, Dec. 14 – Leah Monday, Jan. 11 - Derrek	Monday, Feb. 8 – Donna Monday, Mar. 1 - Barbara Monday, Apr. 12 - Flora Monday, May 10 - Donna
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Subcommittee assignments

Perkins Travel subcommittee	Student Travel subcommittee
Dustin Joubert	Derek Cegelka
Mark Montgomery	Leah Kahn
Lydia Richardson – Chair	Barbara Qualls - Chair
Donna Fickes	Flora Farago