

PROFESSIONAL EDUCATORS' COUNCIL
Summary Notes
February 6th, 2020
1:30 – 3:00 PM
Wyatt Rm

In Attendance: Judy Abbott, Adam Ackerson, Carrie Baker, Lisa Bentley, Brittany Fish, Brandon Fox, Karla Hamilton, Stacy Hendricks, Rachel Jumper, Wendy Killam, Mike Martin, Katie Martin, Ronda McClain, Michelle Miller, Lisa Mize, Mark Montgomery, Claire Murphy, Barbara Qualls, Clint Richardson, Heather Samuelson, Nancy Shepherd, Christina Sinclair, Julie Stadler, Robbie Steward, Lisa Stone, Joe Strahl, Josephine Taylor, Jay Thornton, Kimberly Welsh, Michelle Williams, Tingting Xu

Not in Attendance: Linda Black, Joey Bray, susan Casey, Shannon Darst, Troy Davis, David Goodman, Lindsey Kennon, Sumer Koltanski, Margaret Leysath, Jennifer Malmberg, Lynda Martin, Glen McCuller, Gabriela Miranda-Recinos, Bill Nieberding, Maggie Patterson, Jose Neftali, Amanda Rudolph, Kathleen Sheriff, Elizabeth Spradley, Claudia Whitley

Called to order 1:30pm

1. Welcome

Dr. Christina Sinclair

- Approval of November Summary Notes
 - Corrections - moved Mike Martin and Nancy Shepherd to in attendance
 - Motion to approve with corrections: Michelle Williams, Clint Richardson seconded
 - All were in favor; non were opposed; non abstained

2. Student Services & Advising

Dr. Stacy Hendricks
Ms. Lisa Stone

- Advising updates
 - Hired new advisor Dorinda "Dori" Burdine from Hill College
 - Advising for summer and Fall with numbers
- Curriculum updates
 - Continuing to make sure proposals are moving along smoothly; if not, they will reach out to the department.

- PEC curriculum sub-committee
 - PEC Curriculum Committee
 - Christina Sinclair, Chair
 - Carrie Baker
 - Lisa Stone
 - Lindsey Kennon
 - Linda Black
 - Ronday McClain
 - Michelle Williams
 - Paige Mask
 - Barbara Qualls

- Summary of Proposals in Curriculog
- Sharing of curricular innovations by programs at April 16th meeting (new programs, major changes, innovations approved in 2019/20)

3. Assessment & Accountability

**Dr. Christina Sinclair,
Ms. Carrie Baker, Mr. Joe
Strahl**

- Personnel Updates
 - Michelle Miller, Clinical Teacher Coordinator
 - Thank you search committee:
 - Carrie Baker, Chair and EPP Manager
 - Clair Murphy (Music), Ronda McClain (Program Support Coordinator), Kathy Sheriff (Special Education), Joe Strahl (Data and Technology Manager), Christina Sinclair (Associate Dean)

- CAEP
 - Timeline
 - CAEP Visit: 4/18-20-21
 - Self-Study Report Due 7/18/20
 - Data Cycles: Fall 2018, Spring 2019, Fall 2019
 - Writing team work to date and plan moving forward
 - Meet with writing teams one to two times each week.
 - See handout for meeting teams schedule for 2020
 - Review feedback from EPP Advisory Council on initial cert preparation. (see handout)

- Addressed what they are and when they would come in each semester
- Meeting was Oct 24th with Faculty and K-12 participants
- Reminder of Feb 7th due date for Recruitment and Retention
 - Need info from one person in each certification area to fill out three tables the best they can related to your program retention efforts.
 - Second table is more specific efforts. Look at high needs in every field
 - Last table is strategies/efforts too hard to staff school,, area in rural areas are hard to staff
 - See handout on the email sent to collect recruitment information from programs. Will send a follow up email.
- Efforts by Initial Cert programs. (see handout)
- Analysis of unit data by initial programs
 - One person from each cert. program to do clicking
 - Idea is to get more looking at data and walk through exercise
 - Basic questions, look at strengths and weaknesses to help them grow.
 - This information will be helpful to the writing teams
 - Dispositions assessment will take a little longer, be watching for those
 - Dr. Thornton asked who would send the names of who would complete this
 - If out of PCOE, we will send to the PEC member. If in the PCOE we will send to unit heads.
 - Due February 20th
- Review status of SPA reports and CAEP 1.3 and A1.2
 - 28 SPA reports so far, the last day is March 4th
 - PE, EC-6 is not uploaded because they will not be reviewed.
- Data Reports
 - Final Pass Rates – 2018-2019
 - Reviewed over Test Pass rates for completion for 2019
 - Current Pass Rate
 - Reviewed Test Pass rates for completion for 2020

- Baker mentioned small group exception rule if below 10 keep an eye on PPR scores
- Annual Performance Report
 - See handout
 - Dean Abbott mentioned there is a cause for concern from President, Provost, Deans and every academic unit on student success, retention and recruitment; part of challenges is we feel at SFA related to Budget/Staffing-How can we look at programs? We want to be as proactive as possible in all programs. There has been a dramatic change in enrollment and it has everyones attention
 - Dean Abbott continued stating we welcome ideas and voices. Engage in prgrams and program meetings. Be active in diciplines, it is your decisions and we need you.
 - Teacher and non teacher candidates enrolled in EPP from 9/1-8/31
 - 2017-18 year-1835 total enrolled
 - 2018-19 year-1472 total enrolled
 - 2019-present – 1034 total enrolled
- EPP Admission Numbers
 - For 2019-2020 as of 1/30/2020:
 - Undergraduate initial total 395
 - PBIC total 8
 - Professional total 144
 - Total EPP Admission 547
 - PBIC Initial Certification interns for Spring 2020 is 9 loctations:
 - Central ISD
 - Diboll ISD
 - Driscoll ISD
 - Huffman ISD
 - Katy ISD
 - Nacogdoches ISD
 - West Sabine ISD
 - Wylie ISD
 - Total Certifications recommended as of 1/30/2020 is 258

- Clinical Teaching
 - Spring 2020 Job Fair: March 20th, 9:30am-Noon, HPE Gym
 - Partners in Educator Preparation Banquet: April 21st, BPSC Grand Ballroom
 - Clinical Teacher Seminar: April 30th, 8:30am-Noon, Grand Ballroom
 - 302 Spring 2020 Clinical Teacher Applications
 - 231 clinical teachers for Spring 2020
 - 25 Educational Aide Agreement Forms
 - 140 Out of Area Clinical Teachers
 - 91 In Area Clinical Teachers
 - 71 clinical teacher applicants dropped prior to clinical teaching
 - EPP candidate's reinstatement
 - If a candidate is dropped from field experience or clinical teaching courses, they are NOT allowed on the ISD campus until reinstated
 - The missed days of clinical teaching will count as absences
 - No more than five absences are allowed during clinical teaching
 - Applied as of 2/6/20 is 137
 - 99 - EC-6 and 4-8
 - 38 – SCED and All-Level
 - Enrolled in Field Experience prior to Ct is 166
 - 166
 - EPP Office has reached out to students
 - EMAILED FE STUDENTS
 - EMAILED STUDENTS THAT DROPPED CT IN SPRING 2020
 - CLASS VISITS
 - Watch for email from CT Coordinator requesting program feedback on CT candidates that have applied for fall 2020 CT

4. Items from the Floor

5. Adjourn

- **NEXT MEETING –April 16th**
 - **Room TBA—Looking into use of a ZOOM room**