

**PROFESSIONAL EDUCATORS' COUNCIL**  
**Summary Notes**  
**October 15<sup>th</sup>, 2020**  
**1:30 – 3:00 PM**  
**ZOOM MTG**

In attendance: Judy Abbott, Luis Aguerrevere, Adam Akerson, Carrie Baker, Deborah Buswell, Candis Carraway, Chrissy Cross, Brandon Fox, David Goodman, Karla Hamilton, Stacy Hendricks, Rachel Jumper, Lindsey Kennon, Leigh Kirby, Summer Koltonski, Maggie Leysath, Michael Martin, Katie Martin, Paige Mask, Ronda McClain, Michelle Miller, Lisa Mize, Claire Murphy, Cindy Phelps, Barbara Qualls, Chay Runnels, Chris Sams, Kathy Sheriff, Christina Sinclair, Julie Stadler, Lisa Stone, Joe Strahl, Josephine Taylor, Jay Thornton, Eric Torres, Coy VanValkenburgh, Amber Wagnon, Kimberly Welsh, Dawn Williams, Tingting Xu

Not in attendance: Lisa Bentley, Joey Bray, Shannon Darst, Troy Davis, Wendy Killam, Jennifer Malmberg, Glenn McCuller, Mark Montgomery, Maggie Patterson, Clint Richardson, Heather Samuelson, Elizabeth Spradley

Called to Order: 1:31pm

**1. Welcome**

**Dr. Judy Abbott**

- Approval of April 2020 Summary Notes
  - Susan Casey is no longer on the committee therefore her name was removed from the not in attendance list.
  - A motion to accept the summary as amended was made by Dawn (Michelle) Williams; Kimberly Welsh seconded the motion. There was no further discussion.
  - All were in favor of the motion, therefore the motion carried.

**2. Student Services & Advising**

**Dr. Stacy Hendricks**  
**Ms. Lisa Stone**

- Advising updates
  - Lisa Stone reported that advising is going well; Belinda Davis is advising part-time due to the loss of a grant funded advising position.
- Curriculum updates
  - Curriculum proposals from departments should be in Curriculog at this point. If not, all proposals need to go in as soon as possible. The PCOE committee started looking over approvals and the Dean needs everything approved by December.
  - PEC curriculum sub-committee
    - Christina Sinclair thanked all returning members on the sub-committee; She indicated a replacement was needed for Linda Black who was a secondary education representative. Brandon

Fox will email Christina with a replacement. Christina Sinclair will check to see if Paige Mask is continuing on the committee.

### 3. Assessment & Accountability

**Dr. Christina Sinclair,  
Ms. Carrie Baker, Mr. Joe Strahl**

- PEC Student Representative
  - Thank you Coy VanValkenburg, Principal MEd student member, who will graduate in December 2020.
  - Nominations for advanced and initial level student representatives are needed.
- TEA Updates and Information
  - edTPA pilot and Summary of SFA Participation
    - Year 1 – Two EC-6 edTPA submissions
    - Year 2 – Approximately 120 EC-6 and MLG edTPA submissions
    - Secondary and All-Level certification areas will transition to edTPA Fall 2021
      - Training/Work sessions are being hosted by Dr. Eric Torres and Regional edTPA Coordinator Karla Hamilton. Please contact them for additional information if you are not getting emails from them about the trainings.
      - Thank You ALL for your work!
    - The State Board of Educator Preparation voted to extend the edTPA pilot to September 2022.
  - Digital literacy
    - 19 TAC 228.30(C)(8)(A-C); Curriculum for candidates seeking initial certification in any class must include:
      - Instruction in Digital Literacy, including a digital literacy evaluation followed by a prescribed digital learning curriculum. The instruction must:
        - Align with the International Society for Technology in Education's standards
        - Provide effective, evidence-based strategies to determine a person's degree of digital literacy; and
        - Include resources to address any deficiencies identified by the digital literacy evaluation
      - (a) "Class of certificates" means a certificate with the following characteristics:
        - (1) specific job duties or functions associated with the certificate;

- (2) standards established by the State Board for Educator Certification (SBEC) for the issuance of the certificate; and
- (3) comprehensive examination(s) prescribed by the SBEC, as specified in §230.21 of this title (relating to Educator Assessment).
- (b) Classes of certificates include the following:
  - (1) superintendent;
  - (2) principal;
  - (3) classroom teacher (categories of classroom teaching certificates are described in Chapter 233 of this title (relating to Categories of Classroom Teaching Certificates);
  - (4) reading specialist;
  - (5) legacy master teacher;
  - (6) school librarian;
  - (7) school counselor; and
  - (8) educational diagnostician
- All educator preparation programs need to ensure digital literacy is included in the program as outlined in 19 TAC 228.30(C)(8)(A-C).
- Amber Wagnon indicated a pre-assessment of digital literacy was developed by a group of faculty. She will send the work to Christina Sinclair.
- Christina Sinclair indicated that programs aligned curriculum with the required ISTE standards as part of the last TEA review however, a pre-assessment would allow the EPP to more fully meet 19TAC 228.30 (C) (A-C).
- Chrissy Cross asked if the pre-assessment could occur in LiveText and Christina Sinclair indicated that it could.
- Christina indicated the pre-assessment could also be part of the electronic EPP admissions process using Qualtrics as a data collection mechanism.
- Christina Sinclair will get the pre-assessment from Amber Wagnon and follow-up.
- New Alternative Certification Program (ACP) requirements by TEA and possible implications for EPPs
  - Admission to ACP requires 12 hours in the content area (15 if math or science) or PACT (pre-admission content test)
    - PACT cannot be used for certification purposes
  - After admission and for certification purposes, candidates must pass the content pedagogy and PPR exams
    - The content pedagogy exams for ACP candidates are now counted toward pass rates (this is new).

- Content coursework is now needed after admission to show how the EPP prepared the candidate.
  - Chrissy Cross indicated a new three-credit course was developed to meet this new requirement and that the course was going through the curriculum approval process now for implementation in Fall 2021. Until Fall 2021 the content coursework requirement is being met with a course substitution.
- Test approval policy for returning finishers
    - Finisher – a candidate who has completed **all** certification requirements except testing
    - TAC 228.40 - effective October 15, 2020
      - An EPP may require candidates to complete additional coursework to prove preparedness for a certification exam **if**:
      - The candidate is seeking test approval in an area where the **standards and/or test changed** since the candidate completed the EPP; or
      - If the candidate has returned to the EPP for test approval **five or more years** following the academic year of completion.
      - If the EPP does not have a test prep/remediation policy for returning finishers (as described above), the EPP must give test approval without additional coursework/training/test prep/remediation
    - This could negatively impact the EPP pass rate. Therefore, it is important to have a policy in place.
    - As a result, testing coordinators for each certification area – watch for an email with a Qualtrics link prompting you to provide your policy.
    - Each program test preparation/remediation policy could simply require that finishers meet with the program coordinator to determine whether coursework and or training would be required.
    - Discussion took place about what the policy should be in order to best support candidates and faculty in the process.
      - Questions discussed included whether the policy could/should include taking a class and/or test preparation that would cost money as well as how best to write a policy that allowed for flexibility in the many different situations that may arise.
      - Concern was expressed about how the faculty member would get paid for his/her time if the remediation did not include a course.

- Some programs could fill a class each semester with enough students for a test preparation/remediation class to make while others could not.
- Christina Sinclair explained programs needed to discuss and create a policy that worked best for them and that not all program policies had to be the same.
- Out of state/country placements and related fees
  - Due to time constraints this item will be added to the agenda at a later meeting.
- Development of policy for not passing background checks for clinical teaching
  - Due to time constraints Christina Sinclair indicated she would follow-up with the council on this agenda item at a later meeting once she is able to meet with SFA legal counsel.
- Admission to the EPP as it relates to 8-week courses
  - A candidate must be admitted to the EPP prior to the semester beginning if they plan to take courses requiring EPP admission
    - Fall I or II
    - Spring I or II
  - Rationale
    - GPA and coursework hours must be met prior to admission
    - End of semester processes are not completed by registrar's office after the first 8-week session
  - Discussion took place about the extent to which 8-week classes were a good fit for the EPP.
    - The following was noted in relationship to EPP admission and 8-week courses: Currently candidates will not be admitted to the EPP between session one and session two 8-week courses. This means candidates should not plan to take session one 8-week courses they need to meet admission criteria in order to be admitted for session II. As indicated above, a candidate must be admitted to the EPP prior to the semester beginning if they plan to take courses requiring EPP admission.
- EPP admission and clinical teaching information sessions open to PEC and faculty not on PEC.
  - Sessions are hosted by the OAA EPP staff.

- Upcoming Sessions include
  - October 27 @ 11:00am
    - Spring 2021 Clinical Teachers
  - November 2 @ 10:00am
    - Spring 2021 EPP Applicants
- Watch for ZOOM links via email.
- CAEP
  - Timeline
    - The following CAEP reports were successfully submitted:
      - CAEP Annual Report- April 2020
      - SFA Educator Preparation Self-Study Report (SSR) submitted August 2020
    - The Formative Feedback Report (FFR) is expected from CAEP in November 2020.
    - Site visit: April 18-20<sup>th</sup>, 2020 (virtual)
  - Again, thank you – CAEP Writing Teams
    - Standard 1: Amber Wagnon, Jay Thornton, Vicki Thomas Maria Betancourt-Smith
    - Standard 2: Brandon Fox, Derek Cegelka, Ronda McClain, Eric Torres
    - Standard 3: Judy Abbott, Lynda Martin, Carrie Baker, Nancy Shepherd, Katie Martin
    - Standard 4: Robbie Steward, Stacy Hendricks, Tracey Hasbun
    - Standard 5: Christina Sinclair, Tingting Xu, Joe Strahl
    - Cross-cutting themes
      - Diversity: Brandon Fox
      - Technology: Mark Montgomery
  - Site Visit Preparation
    - Quality Assurance System (QAS)
      - Christina Sinclair explained the SFA Educator Preparation QAS.
      - The QAS presentation as well as the following materials were made available to the council at the link below:
        - Unit Assessment Compendiums of Evidence—including initial and advanced files of summarized evidence for the following: Content Exam, Work Sample, Standards-Based Observation (T-TESS for initial level), and Professional Dispositions
        - SFA Educator CAEP Self-Study Report
        - CAEP Standards and SFA EPP Evidence Crosswalks Initial and Advanced
        - SFA Quality Assurance System PowerPoint

- SFA Initial-Level Benchmarks and Assessments
    - [https://mslivesfasu-my.sharepoint.com/personal/sinclaircd1\\_sfasu\\_edu/\\_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fsinclaircd1%5Fsfasu%5Fedu%2FDocuments%2FPEC%2FPEC%202020%2FPEC%20October%202020%2FCAEP%20Site%20Visit%20Preparation](https://mslivesfasu-my.sharepoint.com/personal/sinclaircd1_sfasu_edu/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fsinclaircd1%5Fsfasu%5Fedu%2FDocuments%2FPEC%2FPEC%202020%2FPEC%20October%202020%2FCAEP%20Site%20Visit%20Preparation)
  - Christina Sinclair thanked programs for reviewing the program analysis of unit data compendiums of evidence sent via a Qualtrics survey.
    - edTPA as a unit assessment (1<sup>st</sup> Reading)
      - This item was introduced but time did not allow for discussion therefore the 1<sup>st</sup> Reading will be extended.
- 4. Items from the Floor**
- None
- 5. Adjourned 3:06pm**
- **NEXT MEETING**
    - **November 19, 2020**

Note. “1<sup>st</sup> Reading” indicates an action item that could also have a 2<sup>nd</sup> reading followed by a vote at one of the next 2-3 meetings.