

**James I. Perkins College of Education
Research and/or Creative Activities Award
Evaluation Rubric**

Nominee: _____

Date Reviewed: _____

Reviewer: _____

Meets eligibility requirements (circle one): Yes No

- 1) Be employed full time.
- 2) Have at least five completed years of service at SFASU.

All required documentation included (circle one): Yes No

- 1) Cover sheet (Name, Department, Date)
- 2) Narrative (maximum of 2 doubled-spaced pages)
- 3) Current vita
- 4) Letter of nomination from the unit head
- 5) Four supporting letters from chairs and peers
- 6) Supporting evidence (maximum of 20 one-sided pages or 10 double-sided pages)

Rating	Criteria	Notes/Comments
____/40 pts	<p>1. Evidence of faculty efforts to generate and/or disseminate new ideas or works of art, to discover new important facts, or to solve fundamental problems in a discipline, including:</p> <ul style="list-style-type: none"> • Authorship/co-authorship of peer-reviewed published materials such as journal articles, articles in conference proceedings, monographs, books, book chapters, artistic works, software development, or other professional and technical documents; • Authorship/co-authorship of published materials such as editorially reviewed articles, articles in conference proceedings, translations, software development, cases, artistic works, or other professional and technical documents; • Presentation of research or performance or exhibition of creative activities at professional conferences or venues; and/or • Citations received for publications • Evidence of faculty acquiring funding that supports primary research or innovative instructional methods at the university, including competitive external or internal grants/contracts obtained related to research and creative productivity. 	
____/15 pts	<p>2. Evidence of collaboration with faculty at SFASU or faculty at other universities in significant research, academic writing, interdisciplinary research, grant writing activities, or creative activities.</p>	
____/20 pts	<p>3. Evidence of quality, significance, and originality of nominee's scholarly or creative work and of standing in the academy as demonstrated by letters of support from recognized scholars or artists in the faculty member's discipline. External scholars/artists are preferred.</p>	
____/15 pts	<p>4. Evidence of serving as a referee, editor, reviewer, judge, and/or juror, etc. (e.g., journal articles, grant proposals, books, manuscripts, performance, exhibits).</p>	
____/5 pts	<p>5. Evidence of mentoring junior faculty in research/scholarly/creative endeavors and/or supervision of graduate and/or undergraduate research</p>	
____/5 pts	<p>6. Evidence of sharing research findings or creative activities with the general public in non-academic forums or outside of professional meetings (e.g., organizing conferences, symposia, workshops; discipline-related media interviews; participating as a panelist or speaker in a discipline-related public forum or community meeting)</p>	
____/100	<p>Total Points:</p>	

**Rubric adapted from "Faculty Excellence Awards Standards" at Jackson State University from <http://www.jsu.edu/wp-content/uploads/2013/12/Faculty-Excellence-Awards-12.5.2013.pdf?e3dab>