

Dear Teaching Excellence Award Departmental Recipients,

Congratulations on your nomination for the James I. Perkins College of Education Teaching Excellence Award. In this packet, you will find the procedures for consideration, including portfolio criteria and rubric and the Evidence of Teaching Excellence Rubric.

The following timeline has been established for the Teaching Excellence Award.

DATE	EVENTS/DEADLINES	LOCATION
November 2025	Nominee informational meeting	Zoom
Jan 25, 2026	Submit Eportfolio via Faculty Success	NA
Feb 11, 2026	Committee decision finalized to forward to dean	NA
March 25, 2026 @ 3:30PM	PCOE Faculty Award Recognition	TBD
April 2026	University Teaching Excellence Recognition	TBD

If you have questions about the process, please contact Stacy Hendricks.

Thank you,

Teaching Excellence Award Committee

Stacy Hendricks, Chair
hendricks1@sfasu.edu

Rachel Jumper (serving for Stacy Hendricks)

Adam Akerson
Todd Barrios
Muswamba Mwamba

Stephen F. Austin State University Teaching Excellence Award Criteria & Selection Procedures

Original Implementation: February 2007

Last Revision: March 2024

Each unit in the Perkins College of Education (PCOE) will select a unit recipient and will forward the recipient's name to the Associate Dean's office.

To be eligible for the PCOE Teaching Excellence Award, a person must:

- 1) Be a permanent, full-time faculty member
- 2) Have at least three completed consecutive years of experience at SFASU.

Eportfolio: For consideration, nominees must submit their Teaching Excellence Award materials via an electronic portfolio.

The eportfolio should contain the following elements:

1. Teaching Philosophy (2 double spaced page maximum)
2. Faculty Activity Reports (summary report of last 3 consecutive academic years, including summers)
3. All course evaluations including scores and comments (last 3 academic years, including summers)
4. Summary chart of course evaluation results for the last 3 academic years, including summers
5. Evidence of meeting set criteria (3 uploads maximum for each criteria)

****An academic year is considered September 1st-August 31st**

Evidence of Teaching Excellence Videos:

1. Each unit representative should provide a video (maximum of 5 minutes) explaining and showing evidence (artifacts within the video) of each of the seven components listed on the PCOE Teaching Excellence Award: Evidence of Teaching Excellence Rubric (page 5).
2. Each unit representative should upload all seven videos to the Faculty Success template by designated date on the first page of this packet.
3. The associate dean will review the teaching videos but will not include a rubric evaluation as part of the overall evaluation unless there is a tie.

NOTE: The teaching portfolio will count for 60% of the total score while the remaining 40% will be the teaching videos. The evaluation sheets will **NOT** be distributed to nominees.

PCOE SFA Teaching Excellence Award Portfolio Criteria

Characteristics of Effective Teachers

For each criterion provide an artifact and an explanation of how the artifact demonstrates mastery of the criterion. Artifacts may include summaries of course evaluation comments or ratings, examples of course materials, photographs, etc. Keep in mind that it is better to *show* the committee what you do/have done to demonstrate each of these things rather than *telling* them that you do it.

A. Individual Teaching:

- Well organized instructional materials from courses (lectures, assignments, etc.)
- Interested in students as individuals
- Sensitive to the physical and social learning environment of the classroom
- Innovative instruction
- Effective teaching as assessed through peer and/or alumni evaluations
- Promotes tolerance to meet the needs of all students
- Commitment to continuous improvement of their own classroom teaching

B. Contribution to the teaching of others

- A commitment to continuous improvement of teaching within their department and/or within their college (e.g. mentoring, collaboration within department or College of Education, etc.)
- A commitment to continuous improvement of teaching within the university (e.g. teaching excellence center involvement, collaboration outside College of Education, etc.)

PCOE Teaching Excellence Award Eportfolio Rubric

Name of Unit Representative: _____

A.	B. Required Items:	
	Y = item is included N = item is not included or does not meet expectations	
	Yes	No
Cover (including Name, Department, Date)		
Teaching Philosophy		
Faculty Activity Report (3 academic years)		
Course Evaluations (3 academic years; Scores and Comments)		
Summary Chart of course evaluations for the last 3 academic years		

NOTE: Failure to include any of the items above will result in a three-point (for each item not included) deduction from the total score.

Criteria: Choose 0, 1, 2, 3 for each item 3 = excellent 2 = meets expectations 1 = below expectations 0 = not included, no evidence				
	3	2	1	0
Well-organized instructional materials from courses (lectures, assignments, etc.)				
Interested in students as individuals				
Sensitive to the physical and social learning environment of the classroom				
Innovative instruction				
Effective teaching as assessed through peer and/or alumni evaluations				
Promotes tolerance to meet the needs of all students				
Commitment to continuous improvement of their own classroom teaching				
A commitment to continuous improvement of teaching within their department and/or within their college (e.g. mentoring, collaboration within department or College of Education, etc.)				
A commitment to continuous improvement of teaching within the university (e.g. teaching excellence center involvement, collaboration outside College of Education, etc.)				
TOTAL				

TOTAL SCORE (Sum of Column Totals) _____

Signature of Committee Member: _____

Comments may be included on the back of this sheet.

**PCOE Teaching Excellence Award
Evidence of Teaching Excellence (via videos) Rubric**

Name of Unit Representative: _____

Date: _____

Review: _____

Criteria Choose 0, 1, 2, or 3 for each item 3 = excellent 2 = meets expectations 1 = below expectations 0 = not included, no evidence				
Displays extensive content knowledge of the subject.	3	2	1	0
Anticipates and uses possible student misunderstandings and proactively develops teaching techniques to mitigate concerns while also inspiring exploration and discovery.	3	2	1	0
Plans instruction and activities to maintain student engagement which also allows students to understand how the lesson fits within the structure of the discipline, related content and/or within real-world scenarios.	3	2	1	0
Skillfully provokes and guides discussion to pique curiosity and inspire student-led learning of meaningful and challenging content.	3	2	1	0
Uses a variety of instructional strategies to address individual needs of all students.	3	2	1	0
Creates a responsive classroom that engages all students with relevant, meaningful learning will also creating a positive rapport amongst students.	3	2	1	0
Assesses student learning: before teaching, during teaching, and after teaching to inform instruction and future planning.	3	2	1	0
TOTAL Comments may be included on the back of this sheet.				

TOTAL SCORE (Sum of Column Totals) _____

Note: This rubric was created using information from the TTESS and TPESS instruments found at <http://www4.esc13.net/ttess> and <http://www4.esc13.Mcnet/tpess>.

Rev.