

# **SFA Children's Performing Arts Series**

## **General Information and Procedures**

**Turner Auditorium, 2222 Alumni Dr. N., Nacogdoches, TX 75962**

### **Seating**

- The seating chart serves as your ticket; paper tickets are not printed.
- Upon arrival, please check in with the CPAS staff in the 2<sup>nd</sup> floor lobby.
- An usher will assist you to your seats. You may organize small groups to visit the restrooms after being seated.
- The doors to the theater will open 30 minutes prior to the performance time. Students should be seated at least 10 minutes before the performance begins.
- Groups should arrive on campus at least 30 minutes before the performance. Please allow ample time for a smooth transition from bus seat to theater seat.
- Please encourage bathroom stops before the performance begins. Visibility is poor while lights are lowered during performances, and guests exiting the theater interrupt the enjoyment of other patrons.
- At the conclusion of the performance, please remain in your seats until your group is called for bus reloading.

### **Late arrivals**

- We are not able to "hold" a performance for late arrivers. This would put other groups off bus and lunch schedules. Additionally, we are under contract with the touring companies to begin performances on time.

### **Emergency Situations**

- If an emergency arises during a performance, please notify an usher or staff member immediately.

### **Program Length**

- All programs are approximately one hour in length. Encourage a restroom stop before the performance.

### **Theater Etiquette**

- **Please review and discuss the rules of theater etiquette sheet with your students before attending the performance.**
- One of the educational benefits of attending a live performance is the opportunity to learn appropriate theater etiquette.
- Teachers are asked to prepare students in advance about the need for courtesy to both performers and fellow audience members before, during and after the show.

### **Large Bus Parking Information**

- **Please give the attached map to your driver(s).**
- Buses will load and unload at the building's side entrance on College Street. A uniformed university traffic officer will assist with bus parking.
- After unloading, buses should proceed to bus parking at the Coliseum parking lot on University Drive.
- Bus drivers should stay with the buses. Bus parking is located a long distance from the venue, and drivers will not have time to walk back and forth to attend the performance. Buses may not block traffic during the performance.

### **Car, Van & Small Bus Parking**

- **Please review the attached map.**
- Accessible parking spaces are available.

**For additional information, please**

**contact us at**

**936-468-6407**

**[dianepeterson@sfasu.edu](mailto:dianepeterson@sfasu.edu)**

**or**

**visit our Web site at**

**[sfasu.edu/cpas](http://sfasu.edu/cpas)**