

**Stephen F. Austin State University**  
**Gift-In-Kind Form**  
*(for SFASU internal use only)*

**Please return this to:** SFASU Office of Development  
Austin Building Suite 303  
Box 6092, SFA Station

**Department Name:** \_\_\_\_\_

**Account Name:** \_\_\_\_\_ **FOAP:** \_\_\_\_\_

**Gift Description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Value of Gift:** \$ \_\_\_\_\_ \*Please provide documentation of the value.

Include for all gifts a copy of any correspondence related to the gift(s).

**Donor Name(s):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State Zip:** \_\_\_\_\_

**Phone Number:** ☐ Cell \_\_\_\_\_ ☐ Home \_\_\_\_\_

**Email:** ☐ Personal \_\_\_\_\_ ☐ Business \_\_\_\_\_

**Contact Name, if donation is from a business:** \_\_\_\_\_

**This form was completed by:**

**Printed Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If you have any questions, please contact the Office of Development at ext. 5406.