

Meeting No. 14

September 22, 1971

STEPHEN F. AUSTIN STATE UNIVERSITY
FACULTY SENATE

ABSENT

David Jones
M.E. Hall
Richard Voigtel
William Clark

EX OFFICIO MEMBERS PRESENT

President Steen
Vice-President Lewis

1. Mr. McDonald opened the meeting by reporting on the results of the committee for the selection of a new Dean of Student Life. He said there was total co-operation between the committee and the administration, and that the committee's work revealed the need for closer communication between the faculty and the Dean of Student Life. Mr. McDonald recommended that the Dean of Student Life be made an ex-officio member of the Senate and referred his recommendation to the Senate Constitution Committee.
2. Mr. Hill, reporting for the Calendar Committee, asserted that his committee had discovered there was almost nothing to be done to change the present calendar, because the Co-ordinating Board sets the week during which Fall, Spring, and Summer sessions must begin. The Calendar Committee was then dissolved.
3. Mr. Alexander submitted the report of the Summer Teaching Committee (See Appendix A). Mr. Kim requested that each department submit its summer employment policy in writing to the Summer Teaching Committee for further examination. Mr. Lewis said he would ask for the information at the next meeting of department heads and give the information to Mr. Alexander. Further discussion revealed that department members who felt policies were not employed consistently could present their cases to their school Academic Councils and that any appeal from the School Academic Councils would go to the Faculty Senate.
4. Mr. Clements had no report from the Committee on Promotion Policy.
5. Mr. Kim had no report from the Committee on the Flow Chart.
6. Mr. Yarbrough, speaking for the Constitution Committee, announced that he was asking Mr. Lewis to distribute the amended Senate Constitution to the faculty through the Faculty Bulletin and that in the Spring there would be a faculty vote on amendments to the Constitution.
7. Mr. Caston said the Committee to Evaluate Implementation of the Self Study had no report to make.
8. Mr. McDonald yielded the Chair to Mr. Yarbrough to submit a proposal

to the Senate. Mr. McDonald first pointed out the disadvantages in the entire Senate's deliberation on each item submitted to it and proposed instead a group of six standing committees (See Appendix B), the first five of which were based upon information from a Committee T Report in the March, 1971, issue of the AAUP Bulletin. Mr. McDonald assured the Senate that the committees were not to serve as bottlenecks, that, at the request of the Senate, material could be taken from the committees and that the committee system was not to interfere with debate.

Mr. McDonald said the committees would be so arranged that every member of the Senate would serve on at least one committee and that at the outset there was likely to be some overlapping of committee responsibility. Mr. McDonald said that if the proposal were accepted the existing Constitution Committee would become the proposed Faculty Government Committee and that he had added the Executive Committee to represent the Senate on matters requiring faculty opinion on short notice. In response to a question from Mr. Simpson, Mr. McDonald said that the existing committee to examine summer employment policies would continue until it had finished its findings, that the existing committee on Promotion Policies would be absorbed by Committee 4, the Professional Welfare Committee, and that the existing committee to examine the Flow Chart would be absorbed by Committee 5, the Administration and Financial Affairs Committee.

Mr. Gaston moved to adopt the proposed committee system and Mr. Alexander seconded the motion. Mr. Simpson suggested the Senate needed time to think about the proposal. Mrs. Gruber asked if there wouldn't be duplication of effort with existing University committees. It was pointed out that the proposed committee system was a trial mechanism for handling Senate business for the year and that it was designed merely to be a more efficient way of handling Senate matters. The proposal was adopted by a majority vote and Mr. McDonald distributed committee assignments for the year (See Appendix C).

9. Dr. Lewis announced that Dr. Phillips had resigned and the Senate Secretary was commissioned to provide the Senate with a list of eligible successors to fill the remainder of her two year term. Mr. Yarbrough interpreted the Constitution to mean that the successor was to be elected from the School of Education by a vote of the Senate and that the election had to take place no later than two weeks from the time of the present meeting.
10. President Steen then addressed the Senate. He explained that the current freeze is in effect for all employees except those who were promoted this year or those who completed Ph.D.s and that they would receive an increase of \$500. Those completing thirty hours beyond the Master's would get an increase of \$400. President Steen announced that the Board of Regents hoped to fulfill previous salary agreements by making up the deficit incurred during the freeze with larger amounts of money after the freeze is off, if Phase II will allow it. President Steen said that increased travel expenses approved by the last Legislature were also affected by the freeze and travel money would be paid, during the freeze, according to last year's figures.

11. The meeting was adjourned.

Respectfully submitted,

Fred Rodewald
Secretary of the Faculty Senate

REVIEWED: John T. Lewis

Date 10-8-71

APPROVED: [Signature]
President

Date 10-8-71

APPENDIX A

DATE: JULY 26, 1971

FROM: COMMITTEE ON SUMMER EMPLOYMENT POLICIES
DR. DOYLE ALEXANDER, CHAIRMAN
DR. JOHN BUTTS
DR. BLANCHE PHILLIPS
DR. WALTER ROBERTSON
DR. FRANK ROSS

TO: FACULTY SENATE

SUBJECT: SUMMER EMPLOYMENT POLICY

It is readily conceded that to establish a rigid policy that would be equitable for each department in the University is impossible. However, the following statements may serve as general guidelines:

1. The primary responsibility of establishing a policy for summer teaching positions should be that of the Department Head with approval of the appropriate School Dean. Each Department Head should have such a policy and said policy should be made known to all faculty in the Department.
2. Due consideration to the needs of students, the department, and the University should be reflected in each policy.
3. A policy of rotating faculty members with terminal degrees for summer positions should be used wherein feasible. In some departments, it may be feasible to rotate all tenured faculty.

APPENDIX B

FACULTY SENATE STANDING COMMITTEES (1971-1972)

1. FACULTY GOVERNMENT COMMITTEE
(Matters concerning the Senate as the representative body of the faculty.)
Examples: interpretation of constitution; preparation of amendments; position of Senate in organizational structure of the University; re-apportionment of representation; review of Faculty Handbook.
2. ACADEMIC AFFAIRS COMMITTEE
(Matters affecting the academic health of the University as a whole and of its various divisions.)
Examples: curriculum; degree requirements; admission policies; standards of academic performance; types of degrees offered; new programs; programs for building and other facilities in support of academic structure (excluding dormitories, etc.); commitment of TSO resources to various areas.
3. STUDENT AFFAIRS COMMITTEE
(Matters concerning the academic and non-academic well-being of the students, and such matters as are brought before the Senate by students.)
Examples: academic discipline; probation and suspension policies rules and penalties related to cheating, plagiarism, etc.; student academic freedom; examination policies; rules governing extra-curricular behavior and enforcement thereof; student government; role of students in institutional government.
4. PROFESSIONAL WELFARE COMMITTEE
(Matters affecting the individual faculty member as a professional teacher and scholar, and maintenance of his reputation and competence as such.)
Examples: faculty status; appointment; reappointment; nonrenewal; tenure; dismissal for cause; promotion; teaching load policy; policy regarding individual teaching assignments; leave policies; research and publication policies, including grant and contract research; faculty publicity.
5. ADMINISTRATION AND FINANCIAL AFFAIRS COMMITTEE
(Matters related to the administration of the University and its finances.)
Examples: policies and procedures for selection of administrative officers (President, Vice-Presidents, Deans, Department Heads); establishment of salary scales; policies for determination of individual salaries; short-range and long-range budgetary planning; organization, duties, authority, and determination of membership of faculty committees at various levels (departmental through university-wide).
6. FACULTY SENATE EXECUTIVE COMMITTEE (Comprising the chairmen of the above committees, and the three Senate officers)

Purpose: To provide a group from which Faculty Senate representation can be drawn on short notice, and to coordinate Senate activity between meetings of the entire Senate. This committee (or sub-committees thereof), obviously, would not be authorized to commit the Senate as a whole to any substantive decisions, but could offer opinions and advice about probable Senate reactions to various issues.

APPENDIX C

STANDING COMMITTEES

1. FACULTY GOVERNMENT

Harold Clements
Walter Robertson
Charles Simpson
Richard Voigtel
*John Yarbrough

2. ACADEMIC AFFAIRS

*William Clark
Richard Kim
Odis Rhodes
Allen Richman
Frank Ross

3. STUDENT AFFAIRS

Forrest Alexander
Janelle Ashley
Loyd Collier
*Harold Hill
David Jones

4. PROFESSIONAL WELFARE

Robert Baker
*Thomas Bourbon
Vivian Gruber
Bill Hamrick
Fred Rodewald

5. ADMINISTRATION & FINANCIAL AF.

John Butts
*Edwin Gaston
Morris Hall
Mary Nooe
Lucille Norton

6. EXLCUTIVE COMMITTEE

Thomas Bourbon
William Clark
Edwin Gaston
Harold Hill
*Harry McDonald
Fred Rodewald
John Yarbrough

*Chairmen of Committees