

Meeting No. 78
11 May 1977
Stephen F. Austin State University
Faculty Senate

Absent:

Dr. Jerry L. Irons (Excused)
Dr. Leslie M. Thompson (Excused)

Visitors:

Dr. Kenneth I. Durr
Dr. Leon C. Hallman

1. Chairman Bourbon called the meeting to order at 3:15 pm.
2. Minutes of Meeting No. 77 were approved as written.
3. Reports of Officers:
 - A. Treasurer's Report: Dr. Sartin reported a balance of \$294.96 as of 1 May 1977.
 - B. Chairman Bourbon welcomed the new senators. (Membership of the 1977-78 Senate is attached (ATTACHMENT No. 1 & 1a).
 - C. Chairman Bourbon reported on the two meetings of the Deans Council held since the last Senate meeting:
14 April - Deans Council proposed a response to the Senate recommendations on faculty participation in University Governance. This response amounted to an editorial revision of the Senate recommendations with a few changes of substance. Their minutes should be coming out in the Faculty Bulletin in the near future. This will be an item for the Senate to address this coming year.
29 April - Deans Council approved the Senate recommendations for granting emeritus status to retired faculty with one minor change. The recommendation has been approved by the President and will be submitted to the Board of Regents in July.
 - D. Chairman Bourbon reported on the Senate Executive meeting with President Johnson on 4 May.
 1. The Executive Committee prepared a list of nominations for faculty replacements on standing University Committees for recommendation to President Johnson.
 2. Items recommended to the 1977-78 Faculty Senate for consideration during the coming year:
 - a) Review the structure and function of standing University committees to determine the role and viability of each of the committees and to prepare recommendations concerning the elimination, addition or modification of the standing committee structure.

3. D. 2. b) Revise the Senate Constitution to provide for the transition of responsibility and leadership in the Senate following elections in April. At present there is a one month hiatus after the April elections with no provision for continuity of leadership or activity until the May meeting when the new Senate is seated and new officers are elected.
 - c) Preparation of bylaws to cover 1) preparation of and responsibility for the Senate budget and, 2) procedures for requesting a roll call vote in the Senate.
 - d) Undertake a revision of the Faculty Handbook, updating the material and instituting a loose-leaf format to ease future revisions.
3. Reviewed with President Johnson the status of Senate recommendations made this past year:
 - a) Conditional teaching contracts - Faculty load and summer teaching recommendations are under review. Decisions concerning conditional contracts will be deferred until after this summer when enrollment can be analyzed.
 - b) Faculty work-loads and research - Some of the items in the Senate recommendation are under advisement, final decisions will depend upon actions of the legislature. This is an area the Senate should continue to pursue this year.
 - c) University Calendar - Although the Senate did not make formal recommendations, discussions in the Senate have resulted in the following decisions by President Johnson: TSTA meetings will no longer impinge on classes. No dismissal of classes for the Country Fair, sports events, or snowstorms. The Spring and Easter breaks will be combined and coordinated with the NISD. Beginning in 1978-79 registration will be advanced 3 days so that classes can begin on a Monday and there will be a full 15 weeks of instruction.
 - d) Faculty evaluation - The Faculty Government and Involvement Committee made recommendations concerning the nature of the forms to be used in the future and procedures to be followed. These recommendations are now University policy.
 - e) Fiscal affairs - The Administration and Finance Committee study (1975-76) considered this past year resulted in recommendations, many of which have been implemented by President Johnson. Some of the

3. D. 3. e) recommendations are still being considered and, in certain areas, consultants will be retained this year to explore some of the problems identified in the recommendations.
 - f) Faculty governance - The Deans Council (Item 3 C under Reports of Officers) has proposed a revision of Senate recommendations. Action will be delayed until after the new vice president is named and the new deans are present.
 - g) Promotion - The Ad Hoc Committee recommendations have been deferred by the Deans Council until it has been reformed with the new vice president and new deans.
 - h) Tenure - The Ad Hoc Committee recommendations were submitted at Meeting No. 77 and remain to be acted upon by the 1977-78 Senate. In reference to this item (See Item 4 of the minutes of Meeting No. 77) Dr. Lackey has been informed by the Attorney General's office that Recommendation IV (See Attachment No. 1 to the minutes of Meeting No. 77) is legal. Contingencies for this status should be carefully stated and would include due process.
3. E. Chairman Bourbon thanked members of the old Senate for their work this past year and challenged the new Senate to be committed and live up to the involvement of the old Senate. The role of the Senate is changing. The new administration expects a high level of faculty involvement in the Senate.
4. The 1977-78 Faculty Senate elected the following officers:
- Chairman: Dr. Jerry W. Vincent
Vice Chairman: Dr. Langston Kerr
Secretary: Dr. Fred A. Rodewald
Treasurer: Mr. James R. Snyder
- Dr. Kerr, Dr. Rodewald, and Mr. Snyder were elected by acclamation. Dr. Jasper E. Adams and Dr. Vincent received nominations for chairman with Dr. Adams receiving 9 votes and Dr. Vincent receiving 15 votes.
5. Dr. Vincent assumed the chairmanship with a commendation for Dr. Bourbon for his outstanding work.

6. Old Business:

Student Affairs Committee (Dr. Young): Submitted a summary of the Faculty Senate Minutes from September 23, 1970 (#1) through December 1976 (#73). (ATTACHMENT No. 2).

With this report Dr. Young also recommended that a committee headed by the secretary be appointed to update the summary annually.

7. The next meeting of the Senate will be held at 3:15 pm on Wednesday, 13 July.

8. Chairman Vincent adjourned Meeting No. 78 at 3:45 pm.



Kenneth G. Watterston
Secretary, 1976-77 Senate

FACULTY SENATE - 1977-78

NAME	DEPARTMENT	YEARS TO SERVE	TELEPHONE	BOX NO.
SCHOOL OF BUSINESS				
Mr. James M. Bowman	Administrative Services	3	3104	3060
Dr. Thomas K. Hunter	Economics	1	3103	3009
Mr. Charles N. Logan	Administrative Services	2	3104	3060
SCHOOL OF EDUCATION				
Dr. Jerry L. Irons	Elementary Education	2	2904	3017
Dr. June Irwin	Womens HPE	1	3503	3016
Dr. David L. Jeffrey	School Services	2	2906	3019
Dr. Langston Kerr	Secondary Education	2	2908	3018
Dr. Patsy Spurrier	Home Economics	3	4502	3014
Dr. George S. Thompson	Secondary Education	3	2903	6103
Dr. Beverly S. Young	Elementary Education	2	2904	3017
SCHOOL OF FINE ARTS				
Dr. William H. Bos	Communications	3	4001	3048
Mr. Joel W. Duskin	Music	1	4602	3043
Mr. James R. Snyder	Art	2	4804	3001
SCHOOL OF FORESTRY				
Dr. Hershel Reeves	Forestry	3	3301	6109
SCHOOL OF LIBERAL ARTS				
Dr. Bobby H. Johnson	History	3	3802	3013
Dr. Jerry N. Lackey	Psychology	1	4402	3046
Dr. E. Deanne Malpass	History	1	3707	3013
Mr. David L. Petty	Sociology	1	4405	3047
Dr. Larry Pollock	Psychology	3	4402	3046
Dr. Fred A. Rodewald	English	3	3707	3007
Dr. Leslie M. Thompson	English	3	2101	3007
UNIVERSITY LIBRARY				
Ms. Elizabeth Wallace	Readers Services	3	4106	3055
SCHOOL OF SCIENCES & MATHEMATICS				
Dr. Jasper E. Adams	Mathematics	2	3005	3040
Dr. J. H. Burr, Jr.	Biology	1	3601	3003
Dr. Austin Sartin	Geology	2	3701	3011
Dr. Jerry W. Vincent	Geology	1	3701	3011

FACULTY SENATE REPRESENTATION 1977-1978

<u>SCHOOL</u>	<u>SENATOR</u>	<u>DEPARTMENT(S) REPRESENTED</u>
BUSINESS	James M. Bowman Thomas K. Hunter Charles N. Logan	Management & Marketing Economics, Computer Science Administrative Services, Accounting
EDUCATION	Jerry L. Irons June Irwin David L. Jeffrey Langston Kerr Patsy Spurrier George S. Thompson Beverly S. Young	Elementary Education HPE (Womens & Mens) School Services Secondary Education Home Economics, Agriculture Secondary Education Elementary Education
FINE ARTS	William H. Bos Joel W. Duskin James R. Snyder	Communications, Theatre Music Art
FORESTRY	Hershel Reeves	Forestry
LIBERAL ARTS	Bobby H. Johnson Jerry N. Lackey E. Deanne Malpass David L. Petty Larry Pollock Fred A. Rodewald Leslie M. Thompson	Political Science Psychology, Geography History Sociology, Bible Modern Languages English English
LIBRARY	Elizabeth Wallace	Library
SCIENCES AND MATHEMATICS	Jasper E. Adams J. H. Burr Austin Sartin Jerry Vincent	Mathematics Biology Chemistry, Military Science Geology, Physics

SUMMARY OF FACULTY SENATE MINUTES BY TOPIC
September, 1970 - December, 1976 (#1-73)

Faculty Senate Policy, Representation, Committees

- #1 September, 1970 = Open meetings, minutes mailed to faculty
- #2 October, 1970 = Number of faculty representatives
- #4 November, 1970 = Relationship of Senate to Administration
- #9 April, 1971 = Composition of University Committees
- #14 September, 1971 = Duties of standing committees
- #29 January, 1973 = School councils charged with preparation of written constitutions
- #31 March, 1973 = Faculty Senate Chairman exofficio on Deans Council
- #32 April, 1973 = Composition of School Advisory Councils
- #38 November, 1973 = Representation on Senate
- #53 January, 1975 = Senate budget
- #66 March, 1976 = Senate minutes placed in library
Seante minutes index or summary to be made
- #72 November, 1976 = Senate sponsored Open Forum

Evaluation of Faculty and Administration

- #4 November, 1970 = Student evaluation of faculty
- #38 November, 1973 = Office hours and evaluation by students
- #39 December, 1973 = Student complaints
- #51 November, 1974 = Administration evaluation
- #52 December, 1974 = Voluntary faculty evaluation by students
- #72 November, 1976 = Criteria for evaluation
Evaluation of Fiscal Affairs
- #70 September, 1976 = Faculty recognition
- #73 December, 1976 = Merit criteria & Faculty Senate Recommendation
for merit process
Evaluation report on Fiscal Affairs

Constitution Revision

- #7 March, 1971
- #20 March, 1972 = Eligibility for membership
- #21 April, 1972 = Dean of Student Life exofficio member
- #54 February, 1975 = Definition of voting member, function amendment

Student Grading, Credit, & Special Programs

- #9 April, 1971 = Transfer Credit
- #12 May, 1971 = University Scholar Degree Program
- #18 December, 1971 = Probation GPA
- #19 February, 1972 = PE credit and grading policy
- #29 January, 1973 = Tests during dead week
- #32 April, 1973 = Competency based education
- #41 February, 1974 = Report on Student Affairs
- #50 October, 1974 = PE & final residence requirements
- #51 November, 1974 = Absence Forms
- #54 February, 1975 = Plagiarism

Faculty Senate Recommendations for University Committees

Athletics: 3 vacancies

Dr. Terry J. Box, English
Ms. Sandra Cole, HPE
Dr. George Rink, Forestry
Dr. Homer T. Russell, Biology
Dr. Robert F. Smith, El. Ed.
Dr. John T. Thornton, El. Ed.

Lyceum: 2 vacancies

Dr. Robert L. Blocker, Music
Dr. Robert L. Brooks, Sec. Ed.
Ms. Mary L. Carns, Pol. Sci.
Ms. Hettie F. Legg, Sch. Serv.

Student Affairs: 3 vacancies

Dr. Ronald E. Anderson, Music
Mr. James A. Armsworth, Sch. Serv.
Dr. Alvera Griffin, HPE
Mr. John T. Moore, Chemistry
Dr. William E. Morrison, Sch. Serv.
Dr. Kay G. Rayborn, El. Ed.

Health: 2 vacancies

Dr. John R. Butts, Communications
Dr. William C. Doyle, Sch. Serv.
Mr. Ray Eastman, Psychology
Dr. Sylvia McGrath, History

Curriculum Committee: 3 vacancies (one in each of the following Schools)

School of Business: Mr. Norman Cox, Marketing
Dr. Marlin C. Young, Admin. Serv.

School of Fine Arts: Dr. E. Diane Ford, Art
Dr. H. Lawrence Zillmer, Theatre

School of Sciences & Mathematics: Dr. Robert W. Gruebel, Physics
Dr. Kenneth Mace, Biology

Traffic Appeals: 3 vacancies

Dr. Dorothy E. Allen, HPE
Mr. J. M. Burkett, Mathematics
Dr. M. C. Crocker, Geology
Dr. Kenneth I. Durr, Admin. Services
Mr. Donald D. Gregory, Pol. Sci.
Dr. Carolyn B. Mitchell, HPE

Library: 7 vacancies

Dr. Thomas O. Callaway, Physics
Mr. George E. Cooper, History
Dr. Jack E. Coster, Forestry
Mr. Martin J. Deuth, Geology
Dr. Vera L. Dugas, History
Dr. Calvin W. Hines, History
Mr. David C. Howard, English
Dr. Richard Hurzeler, Sociology
Dr. Henry P. Jones, Pol. Sci.
Dr. Vinay Kothari, Mgt. & Mkt.
Dr. Mary E. Lowe, El. Ed.
Dr. Odis Rhodes, El. Ed.
Dr. Patricia R. Russell, English
Dr. Bennie F. Walker, Chemistry

Communications Board: 2 vacancies

Dr. Sidney Bellamy, English
Dr. Charles D. Fisher, Biology
Dr. W. Thomas McGrath, Forestry
Ms. Jane Ritter, Mathematics

Screening Committees for President & Deans

- #11 May, 1971 = Faculty Participation
- #56 April, 1975 = Structure & formation of Search Committee
- #65 February, 1976 = Procedure for selection of Deans
- #71 October, 1976 = Currant Screening System for Deans

Summer Employment & Research Grants

- #14 September, 1971 = Standing Senate Committees
- #71 October, 1976 = Work loads & research grants
- #72 November, 1976 = postponement of conditional contracts

Faculty Salary, Promotions, Tenure

- #13 1970-71, 1971-72 = Summary by rank
- #19 February, 1972 = I D Cards
- #21 April, 1972 = Tenure
- #27 November, 1972 = Employment & promotional policies
- #31 March, 1973 = Maternity leave
- #32 April, 1973 = Promotion and appeals
Faculty Economic Status Reports
- #48 August, 1974 = Tenure
- #51 November, 1974 = Merit pay, Summer deductions
- #52 December, 1974 = Refund of Insurance Premiums
- #54 February, 1975 = Retirement system
- #55 March, 1975 = Professor Emeritus & early retirement
- #58 July, 1975 = Annual insurance statement
- #61 October, 1975 = Merit pay, appeal channel, Criteria
- #62 November, 1975 = Retirement recognition
- #65 February, 1976 = Insurance code & coverage
Administrative Intern Program
Salary scale recommendations

School Calendar

- #14 September, 1971 = Set by Co-ordinating Board
- #65 February, 1976 = Central calendar
- #72 November, 1976 = Summer Calendar

Parking & Traffic

- #52 December, 1974 = Parking violation fines

Departmental Administration Organization

- #56 April, 1975 = Executive committees
- #66 March, 1976 = Bookstore expansion
- #67 April, 1976 = Interdepartmental programs