

STEPHEN F. AUSTIN STATE UNIVERSITY
Faculty Senate
Meeting No. 82
December 14, 1977

1. Chairman Vincent called the meeting to order at 3:15 P.M.
2. After the roll call, the Minutes of Meeting No. 81 were approved as written.
3. Reports of Officers:
 - A. Chairman's Report:
 1. Chairman Vincent reported on the two Deans Council meetings and one Academic Affairs Council meeting held since the last session of the Faculty Senate. At the November 29th meeting, the Academic Affairs Council unanimously approved policy for Continuing Education and policies and procedures for courses involving foreign travel.
 2. The Chairman referred to the Executive Committee a request from the Liberal Arts Council for a revision of the wording on the guidelines for the use of the merit criteria.
 3. Chairman Vincent read a memo from Mr. Harris, Director of Health and Hospital Services, concerning the problem of instructors asking students for a written excuse from Clinic physicians. The current excuse form from the Health Clinic does not constitute an excuse or indicate illness or the nature of the Clinic visit; it merely states that the student was at the Clinic. The policy needs to be clarified.
 4. The Chairman discussed the mix up in life insurance coverage that occurred this fall as a result of computer error from information based upon the August payroll. Those faculty members not on the August payroll received notices that their life insurance had been cancelled.
 5. Chairman Vincent reported that copies of the report of the committee on the evaluation of the "minimester" are in the Deans' offices.
 6. Chairman Vincent reported that Mr. Bob Francis, President of the Student Government Association, approached him about establishing a formal relationship with the Faculty Senate. This will be incorporated into the new By-Laws and in the meantime Mr. Francis will be an ex officio member of the Ad Hoc Committee on Admissions and Attrition.

3. B. Secretary's Report:

Secretary Rodewald read Mr. Joel Duskin's resignation letter to the Senate.

C. Treasurer's Report:

Mr. Snyder reported a balance in the treasury of approximately \$3,650.

4. Old Business:

In response to a question from Dr. Jeffrey regarding the calendar, Dr. Vincent noted that contrary to an earlier calendar Labor Day will be observed as a holiday on the 1978-79 calendar and graduation will be on a Wednesday evening.

5. New Business:

A. Ms. Elizabeth Wallace made the motion that inactive official Faculty Senate records be transferred to the University Library Archives. MOTION PASSED.

B. The Faculty Senate elected Dr. Robert L. Blocker from the Music Department to fill Mr. Joel W. Duskin's unexpired term on the Senate.

6. Comments from Ex Officio Members:

Dr. James Reese, Dean of Liberal Arts, reported that the new student verification forms are in the "Department Chairmen's" offices. If the student is not listed on the class roster, he is to be given this form to fill out before he can continue in the class. The purpose of the form is to straighten out registration mistakes before the twelfth-day class rosters are due and to lessen the chance of an underenrolled class.

7. The next meeting of the Faculty Senate will be January 18, 1978, at 2:15 P.M. in the Aztec-Caddo room of the University Center.

8. Chairman Vincent adjourned the meeting at 3:47 P.M.

Absentees:

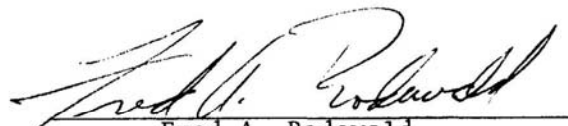
Dr. Thomas Hunter (Unexcused)
Dr. Beverly Young (Unexcused)

Visitors:

Dr. James Magruder
Dr. R. G. Dean
Mr. Bob Francis

Ex Officio Members Present:

Dr. James Reese


Fred A. Rodewald
Secretary, 1977-78 Senate