

**Stephen F. Austin State University  
Faculty Senate Meeting Minutes  
Meeting #407  
October 10, 2012**

**Senators present:** Austin, Norjuan; Ball, Robert; Birdwell, Leisha; Bobo, Linda; Cecil, Leslie; Coble, Theresa; Cook, David; Cooper, Dana; Cox, Neal; Ellis, Ann; Franks, George; Gottshall, Dottie; Hasbun, Tracey; Henderson, Bob; Jacobi, Lora; Kwaitkowski, Matthew; Lindsey, Matthew; Maurer, Michael; Migl, Karen; Nerren, Jannah; O'Dwyer, Darla; Powell, Rose; Pressley, Cindy; Runnels, Scott; Scott, Deb; Urena, Juan Carlos

**Absent:** None

**Excused Absence & sent Representative:**

Mary Olle, representative is Dr. Carl Pfaffenberg  
David Campo, representative is Dr. Tamey Anglley  
Janet Tareilo, representative is Dr. Scott Bailey

Dr. MaryNelle Brunson was present.

Guests: Administration Education Leadership doctoral students were present to observe the decision-making process of the Faculty Senate meeting.

**Officers:**

Linda Bobo, Chair	David Cook, Treasurer
Dana Cooper, Chair-elect	Rose Powell, Secretary
Norjuan Austin, Parliamentarian	

1) Call to order:

a) Chair Bobo called the meeting to order at 2:30pm

2) Presentations:

- a) Dr. MaryNelle Brunson, Associate Provost/Vice President for Academic Affairs
- i) Drs. Berry, Brunson, & King attended: "Reinvent, Instruction and Learning" program in Austin Texas
- (1) At the Governor's Press Conference Governor Perry discussed with the Board of Regents about the agenda for higher education. Some of the topics included:
- (a) Freeze students tuition for 4 years, if they have not completed their degrees then they have to pay the penalty fees
    - (i) University of Texas-Dallas is trying it out
  - (b) Funding based on outcomes (number of graduates)
    - (i) The use of a formula that is based on outcomes (number of graduates)
  - (c) Transparency in cost
    - (i) The charge of tuition, fee, books....it's all about the cost
  - (d) The \$10K degree. This is a limited program and would include high school students taking dual courses, going to Tarrington Junior college and then to UTA for the final degree. There are 9 institutions in TX that are doing this.

- (2) Through assessment, caseload, and programs there is a need to clarify concentration, emphasis and tract. Those who have a concentration or emphasis should have >50% of the degree program with common courses and degree program with a tract should have < 50% of the degree program with common courses.
  - (3) Minor degrees-concentration requiring submitting all program courses. Curriculum Committee will need to be compliant with the rules set by the THECB.
- 3) Officers' Reports:
- a) Chair, Linda:
    - (1) Attended Academic Affairs Meeting:
      - (a) Policy Review
      - (b) Board of Regent Meeting will occur October 21-22, 2012, Sunday from 1:30pm- 5:30 pm and Monday from 9:00am – 11:00am in the Board of Regents room in the Austin Building
      - (c) Meeting with Drs. Ric Berry and MaryNelle Brunson:
        - (i) Discussed the Retreat as successful, See Faculty Senate Minutes #406.
        - (ii) Discussed the statewide salaries of staff, faculty, and administration using the COOPA Standard.
        - (iii) Discussed the possibility of the May Commencement being divided into two sessions. The faculty senate subcommittee is to develop plausible solutions as a follow up to the Resolution on Dividing Commencement Ceremonies for presentation to the Provost/VPAA, President, and Board of Regents.
        - (iv) Discussed the possibility of having a Faculty Senate representative on the BOR; however, that would be a legislative action to change. Discussion was held to collapse the budget line for a student worker into the O&M budget line.
        - (v) Discussion of faculty retention and recruitment
  - b) Chair elect: Dana Cooper:
    - (1) Nothing reported at this time.
  - c) Secretary, Rose Powell:
    - (1) Nothing reported at this time.
  - d) Treasurer, David Cook:
    - (1) Currently: \$4232.90
    - (2) Obligations include:
      - (a) \$600 dues for Texas Council of Faculty Senates (2 years)
      - (b) \$549 (off-site retreat)
      - (c) \$137.32 for refreshments (estimated)
      - (d) \$400 for polo shirts (estimated)
      - (e) Leaving \$2546.58
      - (f) We are expecting \$4353 for this years' budget

- 4) Approval of minutes from previous meetings
  - i) Minutes approval from Meetings #405, motioned by David Cook, 2nd by Theresa Coble
  - ii) Minutes approval from Meeting #406, motioned by Carl Pfaffenberg, 2nd by Lora Jacobi. Passed for both.
  
- 5) Committee Reports:
  - i) Internal (FS) committees: No reports at this time.
  - ii) External University Committees:
    - (1) Distance Education Committee: Senator T. Coble, No report
    - (2) Policy Committee: Senator J. Nerren
      - (a) Policy, Oral English Proficiency Program (A-35.1) is currently under review
      - (b) Policies, Interlibrary Loan (A-23) and Library Borrowing (A-26) are being reviewed
      - (c) Final Examinations (A-19) was presented to the Academic Affairs Committee
      - (d) Pending review, Food & Beverage in Academic Area Policy
    - (3) Core Curriculum: Senator G. Franks discussion that the core curriculum will drop to 45 hours, not sure what will happen with the 15 hours that will be cut. Waiting for a decision to what it will look like.
    - (4) Graduate Council: Senator Cooper, No report at this time.
  
- 6) Old Business:
  - i) Polo shirts: for new faculty and new senators still working on placing the order
  - ii) Updated headshots for Faculty Senate website need to be done on an individual basis. Make an appointment with Hardy Meredith, then send the picture to Chair Bobo to get them posted.
  - iii) Committee Assignments from #406 Retreat were discussed, see Faculty Senate website for specific committee members. To be posted will be their charge for the year.
  - iv) Chair Bobo and Chair-Elect Cooper are the liaisons for all of the committees. If you would like one of them to attend your meeting, please let them know so they can adjust their calendars and be present at your committee meetings.
  - v) Other:
    - (1) Delay in reimbursement: update by Senator Franks that there is really only two people working on university reimbursement and to refer to Danny Gallant. Also the policy for reimbursement will be reviewed.
    - (2) Honors: Senator Franks made a motion to keep the honor assignment consistent with the state regulations. Second by Senator Migl. Passed.
    - (3) Academic Affairs Committee: Summer pay: to write a resolution to keep pay. Defer to Danny Gallant. The administration and Finance committee to write resolution. This need to be completed now and go through the resolution process.
    - (4) Professional Welfare Committee: look into the optional retirement plant. Talk with Billie Bagget and look into the process of providing faculty more choices e.g., Vanguard.
    - (5) Library Noises: Refer to Drs. Berry, Peck, Shirley Dickerson for greater detail

- (6) Attendance: Remember if you are not going to be present at the meeting, please send a representative for you.
- (7) Faculty Government and Involvement Committee: Review and update the Faculty Handbook
- (8) Communication Committee: Update Faculty Perks and maintain the Faculty Senate website, and student evaluations
- (9) Elections: Review the current definition voting faculty and the exclusion of School of Nursing and Military Science faculty. This needs to be clarified before the next election.
- (10) Administration and Finance: Research pay scale of administration, faculty, and staff among similar institutional sizes in Texas and within colleges/academic units of SFA.
- (11) Ethics Committee: Review and revise the Faculty Senate Constitution
- (12) Research the intent of the policy requiring mid-semester grade posting. Research if posting midterm grades for 300 and higher is being considered.

7) New Business:

- i) Policy, Meeting and Conducting Classes (A-31) was reviewed and will be submitted to the university Policy committee.
  - (1) Motion to send Policy A-31 to policy committee: Senator J. Nerren & 2<sup>nd</sup> by Senator K. Migl
- ii) Other policies will be reviewed in subsequent meetings. These are:
  - (1) Faculty workload: A-18
  - (2) Overload Assignments A37
  - (3) Academic Freedom and Responsibility A-2.5
  - (4) Academic and Professional Qualifications A-49

8) Motion to adjourn at 5 pm by David Cook, 2nd by Senator J Nerren Motion passed.

Respectfully submitted,



Rose M. Powell  
Secretary