

**Stephen F. Austin State University**  
**Faculty Senate Meeting Minutes**  
**Meeting #412**  
**April 10, 2013**

**Senators present:** Austin, Norjuan; Birdwell, Leisha ;Bobo, Linda; Cecil, Leslie; Coble, Theresa; Cooper, Dana; Cox, Neal; Ellis, Ann; Gottshall, Dottie; Hasbun, Tracy; Henderson, Bob; Jacobi, Lora; Kwaitkowski, Matthew; Lindsey, Matthew; Maurer, Michael; Migl, Karen; Nerren, Jannah; O'Dwyer, Darla; Olle, Mary; Powell, Rose; Pressley, Cindy; Runnels, Scott; Scott, Deb; Tareilo, Janet; Urena, Juan Carlos

**Excused Absence:** Ball, Robert; Campo, David; Cook, David; Franks, George

- I. Call to Order: 2:30 pm
  
- II. Presentations:
  - A. Dr. Ric Berry, Provost/Vice President for Academic Affairs: absent for a meeting
  - B. Dr. Mary Nelle Brunson, Associate Vice President for Academic Affairs: presented on behalf of Dr. Berry
    - i. April Showcase Saturday over 2,000 prospective students, their parents or interested others attended this event.
    - ii. Senator Cruz: visited SFA for the first time and visited with prospective students, parents, and others. He toured the University and Steen Library where the Senator Hutchinson office is located. He is tentatively the commencement speaker for December 2013.
    - iii. April Board of Regents meeting: Discussion and voting for tenure and promotion
      1. Discussion and voting for faculty tenure and promotion
      2. Faculty recognition
      3. Athletic team recognition
      4. Band recognition
    - iv) April 17, Teaching Recognition Award Ceremony
    - iv. Academic Student Affairs (few of the topics discussed):
      1. Discussed Curricular Changes
      2. Computer Science is moving from College of Business to College of Mathematics & Science
      3. Policy Revision: there were about 30 policies that were reviewed
      4. Building conservation
      5. Equipment
      6. Summer budget
      7. Increasing the application fee for undergraduate and graduates from \$25 - \$50
      8. Policy for Finance and Grants
      9. Faculty awards and service awards: April 23<sup>rd</sup> Tues
      10. Core Assessments/Curriculum Committee:
        - a. Going through application and rubric

- b. Core Assessment: completed the draft review and is sent to the Dean and Provost. The plan is tentatively approved
- c. May 11th there will be 2 Commencements. Encourage faculty to attend their respective college's ceremony.
- d. Mike O'Rear in Finance is retiring August 31<sup>st</sup>. His last day working will be May 31<sup>st</sup>. He has been affiliated with SFA for 18 years.

III. Officers Report:

A. Chair, Linda Bobo:

- i. For May Commencements there will be two. Recommending all Faculty Senate to please attend your respective college's commencement.
- ii. Commencement Marshals: 4 Senate Faculty volunteered. Two for each commencement.
- iii. Academic Affairs:
  - 1. Student Process Integration: New process developed to avoid bumping students out when they enroll.
  - 2. Dr. Newman: Faculty Collaborative Learning will be starting their 6<sup>th</sup> group for High Impact Learning. They will be starting a new group to be mentors for CHIPs. April 30<sup>th</sup> 2:30pm-4pm Twilight Room will be holding their 2<sup>nd</sup> Annual High Impact Recognition Ceremony.
  - 3. GERALYN FRANK, Interim Dean of Business, addressing safety issues surrounding the university re: guns and knives control and overall safety.
  - 4. Repeated Grade policy is being reviewed again.
  - 5. OIT department will have its OIT distance learning graduation in the Wyatt Room of Steen Library May 3rd at 2pm.
  - 6. IT: Paul encourages faculty and students to go to Lynda.com. This site has instructions on how to use Microsoft windows, excel, and etc. If the university decided to go with that program, there will be an added fee.

B. Chair elect: Dana Cooper: See comment from Dr. Brunson. No other report

C. Secretary, Rose Powel: No report

D. Treasurer, David Cook: \$2,411.00

IV. Approval of Minutes from Meeting #411: motion by Theresa Coble and 2<sup>nd</sup> by Jannah Nerren. Passed.

V. Committees:

A. External:

- i. Policy: Jannah Nerren & Theresa Coble said the committee is ahead of schedule and they still have time to look at the workload policy this Friday, April 12<sup>th</sup>.

- ii. Distance Education Committee: No Report
- iii. Core Assessment:
  - 1. Dana Cooper reiterated Dr. Brunson that they have finished going through the draft and there are some improvements.
  - 2. Teaching Excellent Award at the Student Center AB Starts at 3:30pm and goes to 5pm.

B. Internal:

- i. Professional Welfare: Juanita Finkelburg is the recipient of the Adjunct Teaching Excellence Award.
- ii. Faculty Governance: The Faculty Handbook has been reviewed, revised and updated from 2008.
- iii. Academic Affairs: No report
- iv. Financial Committee: No report
- v. Communication Committee: Theresa Coble discussed with the university legal department regarding using NING as an e-communication among faculty. Tabled until May meeting.

VI. Old Business:

- A. Distribution of new faculty polo shirts
- B. Constitutional Amendment FS Constitution Article 1, Section 3 for faculty access to vote passed. This amendment will be effective for the Spring Election. Karen Migl and Rose Powell, from nursing, appreciate the efforts from Linda Bobo and the Ethics Committee Members to clarify the voting rights for a strong representation to the senate faculty.
- C. Elections: 9 positions will be opened:
  - i. Education: 4
  - ii. Fine Arts: 1
  - iii. Forestry/Agriculture: 1
  - iv. Liberal and Applied Arts: 2
  - v. Science and Math: 1
  - vi. Please encourage participation of interested persons. They will need to sign an agreement form for nomination to be eligible. Please send information to Lora Jacobi. The election will occur in April.

VII. New Business:

- A. Policy order for review: These policies will be sent to Policy Committee on Friday, April 12<sup>th</sup>.
  - i. Recommended Overload Assignments (A-37) be integrated into Faculty Workload (A-18).
  - ii. Salary Supplements, Stipends & additional Compensation (E-9).
  - iii. Academic Unit Chair/Director Appointments (E06A). Comments can be sent to Linda Bobo. The Senate will gather the comments and share the Senate's overall perspective of the proposed changes.
- B. Other:

- i. Recommendation for Strategic Direction for a new research Culture in support of the SFA Strategic Plan 2017. This was an ad hoc committee created by ORSP chaired by Dr. Brian Oswald
- ii. Announcement: Program tonight: Evolution of American Education Grand Ball Room at 6 pm
- iii. TEDX conference Saturday 9am-4pm Student Center 2<sup>nd</sup> floor Theater will have around 10 speakers. Register on TEDX Facebook \$40.

VIII. Adjournment: motion Karen Migl, 2<sup>nd</sup> Rose Powell

Respectively submitted,

Senator Rose Powell