

**Stephen F. Austin State University**  
**Faculty Senate Agenda – Meeting MINUTES #470**  
**Wednesday, November 11**  
**Zoom Meeting**  
**2:30pm**

**I. Call to order 2:30 CST Attending Senators:** Adams, James; Bailey-Wallace, Kristin; Bishop, Sara; Cegelka, Derek; Cooper, Dana; Cooper, Steve; Drake, Sarah; Gooch, Donald; Greule, Al; Guenther, Christina; Han Xiaozhen, Jenny; Harden, Gina; Joubert, Dustin; Klein, Michelle; Lannen, Andrew; Leysath, Margaret; Majs, Franta; McDonald Darrel; McKenna Chris; Midgley, Herbert; Mitchell, Jonathan; Ogale, Pushkar; Olson Beal, Heather; Oswald, Tina; Patterson, Gretchen; Rogers, Laurie; Rogers, Pamela; Sizemore, Diane; Straub, Sarah; Turner, Chris; Uriegas, Brian; Zhang, Yanli

**II. Presentations**

- A. Chief John Fields, UPD, UPD Racial Profiling Report
  - a. Initial report: Disparity in number of tickets written of Whites vs Hispanics
  - b. The numbers had been switched; our hard copy was correct. Did an internal audit. And external audit. File sent to TESCO was corrected.
  - c. New Best Practices in place to ensure accurate count of racial profiling reports.
  - d. We are an open campus and so citations and warnings are not only employees and students.
  - e. We have an open-door policy; welcome questions and comments.
- B. Scott Gordon, President
  - a. Happy Veteran's Day
  - b. Congrats and thank you for all the hard work this semester. The positive thing is we've made it. There a lot of institutions who didn't make it. Example that faculty and students set is exemplar. Spring should be ok if we continue doing what we have been doing.
  - c. Salary and Compensation information – being finalized. Will be posted as a single sign-on independent of who they are and where they reside.
- C. Steve Bullard, Provost & VPAA
  - a. Begin by adding thanks. So much resilience up and down the line, faculty and students. Very proud.
  - b. Group of Organizational Options for Academic Affairs. 12-member team. About to roll something out very soon; website with survey; open through end of January. History - In May Dr. Gordon challenged each cabinet member to look at organizations; how to reorganize our college and units.
  - c. Oct. 14 Resolution – Faculty guidelines for Spring 21-Extended guidelines for faculty Spring 2021. Does not address staff. Tenure guidelines are handled at department level.
- D. Adam Peck, Dean of Student Affairs on Quality Enhancement Plan
  - a. QEP – Student debt. Focusing on helping students increase timely completion as a means to reduce student debt. Reaffirmation visit will be virtual. Want faculty to be aware of this. Committee has been appointed. Assessment of results is important, as well as funding.

- b. Wise to focus QEP on one powerful student debt which is increasing the momentum of student completion. Have to have good advising.
- E. Marc Guidry, Associate Provost on Annual Program Review
  - a. Faculty Senate committee that can take a part/play a role in annual academic program review on a micro level. Make sure review has FS full investment and that there is shared governance.
  - b. This is the way that we can know we are working toward our goals, meeting the goals, developing action plans, improving student learning and success; moving forward and trying to get better at what we do.
  - c. Five-year and mid-annual reviews for grad and undergrad programs.
  - d. Had been missing academic department unit goal data. Also missing the assessment data on the program learning outcomes and student learning outcomes.
  - e. UT Texas San Antonio model excellent example.
  - f. Program Review Tool- Educational Advisory Board dashboard “Academic Performance Solutions APS”. Pulls data out of Banner. We realize data needs context. A written narrative will be also submitted. A chance to course correct; enables to formative and informative assessment.
  - g. Chair (or assignee) drives the Performance review. Faculty must be involved.
- F. Keith Hubbard Calendar
  - a. Context – the ‘old school’ committee met every three years. Summer of 2020 partly because of the goal of emphasis half-term and summer courses; and because out of compliance with Texas classroom minute code, we went fast forward with calendar redesign. That process was quick.
  - b. Have to add 150 class minutes to all our courses. And figure out how half-semester terms work. 2250 minutes plus a final exam have to be offered for three-hour credit courses.

### **III. Break 4:23pm Returned at 4:28pm**

### **IV. Approval of Minutes from Meeting #469 Changes: NA**

Approved: Senator Harden, Second Senator Straub

### **V. Officer Reports**

- A. Chair – Dr. Andrew Lannen
  - a. Attended Texas council of faculty senate meeting; SFA is not anywhere near the bottom as far as issues or Faculty Senate not being taken seriously.
  - b. Operations team – relating to Covid. Very consistent this region of East Texas has a lower Covid rate than other parts of the state.
  - c. Chair report – first campus climate steering committee – proposal of forming a staff council; the council would be to coordinate faculty senate to help staff express their concerns informally but organized.
- B. Chair-Elect – Dr. Brian Uriegas
  - a. Innovation team – not everyone on the innovation team is on the calendar committee. Anyone on a subcommittee for faculty welfare let Brian know.
- C. Secretary – Dr. Laurie Rogers NA
- D. Treasurer – Dr. Sarah Straub
  - a. Our projected balance- \$3928.00

## **VI. Committee Reports**

### **A. External (University) Committees**

- a. Academic Affairs Council (Lannen)
  - a. Effort to coordinate the different awarding scholarships. 72 scholarship committees with different timelines.
  - b. Provost search – finalist brought on campus in February
  - c. Praise- SFA Early Childhood thru grade 6 with A&M offering degree/ Lonestar Kingwood classes.
- b. Core Curriculum Assessment Committee (Gooch)
  - a. Issues regarding core courses being discussed.
- c. Distance Education (Cegelka, Harden, McDonald, Weaver)
  - a. Addressing pressure on small programs and limited faculty to meet these diff semester lengths so their programs will fit into the larger goal.
- d. Graduate Council (Uriegas)
  - a. Revised courses and new courses in Curriculog. Slow process.
- e. Policy (Gooch, Drake, Midgely)
  - a. Completed review of dual credit policy - language needed to clarify how to translate grades from SFA to dual credit grades. Questions have been posed to committee.

### **B. Internal (FS) Committees**

- a. Academic Affairs (Turner) NA
- b. Administration and Finance (Harden)
  - i. Some steps building transparency
  - ii. Would FS like to request full budget available online for transparency?
    - A. Yes
- c. Communications (Greule) NA
- d. Elections (P. Rogers)
  - i. In spring we will be recruiting, need to find your replacement.
- e. Ethics (McDonald) NA
- f. Faculty Government and Involvement (Cegelka)
  - i. 8- and 16-week classes discussion and communication processes in departments.
  - ii. CHAIR – last year role of tenure resolution “someone elected chair elect should have tenure” – faculty government committee needs to write this draft
- g. Professional Welfare (Joubert) NA
- h. Strategic Planning (Uriegas) NA

## **VII. Intellectual Property Ad Hoc Committee Update**

- A. Minimum progress made
- B. Maybe potentially use FS funds to hire an external lawyer to review and/or use on campus legal resources.

## **VIII. Old Business NA**

### **IX. New Business**

- A. Why the university technology infrastructure is not supporting MAC users as well as PC users?
- B. The Fine Arts business parking being taken up. Who is able to assist with major parking issues?
- C. Regarding classroom capacity in School of Nursing - the possibility of expanding our classroom safe distancing ratios...our numbers are great. Hopefully spring semester our classroom capacity can be expanded.

**ADJOURN: 5:15pm Senator McDonald, Second Senator Midgley**