



## **Student Medical Appeals**

### **Purpose**

This policy establishes the process of evaluation and resolution of all student appeals to drop or withdraw from one or more classes due to medical reasons that prevent the student from completing the semester/term.

### **Persons Affected**

This policy applies to all SFASU students.

### **Policy**

Students wishing to drop or withdraw from one or more classes due to medical reasons that prevent the student from completing the semester/term may submit a medical appeal. Medical appeals are not intended to shield a student from unsatisfactory academic progress. Medical appeals will be considered by a committee comprised of the registrar or his/her designee and other appropriate university officials.

The following rules apply:

1. Medical appeal requests must be submitted to the Office of the Registrar within six months of the semester/term affected by the medical condition.
2. The medical condition must have occurred to the student.
3. Upon receipt of the completed medical appeal, the committee has 30 days to make a decision.

Specific procedures and the appeal form for making an appeal are located at the Office of the Registrar.

### **Related Statutes or Regulations, Rules, Policies, or Standards**

N/A

### **Responsible Executive**

Provost and Executive Vice President for Academic Affairs; Vice President for Enrollment Management

### **Forms**

Request for Medical Appeals Form – (Available in the Registrar's Office)

### **Revision History**

September 1, 2023 (original)